

कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
(श्रम एवं रोजगार मंत्रालय , भारत सरकार)
(**Ministry of Labour & Employment, Govt. Of India**)
(मुख्य कार्यालय) / Headquarters
भविष्य निधि भवन, 14 भीकाएजी कामा प्लेस, नई दिल्ली - 110066.
Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110066

No: BSC 12(2)/2007-08

Dated

21 DEC 2011

To

The Additional C.P.F. Commissioner (Zonal),
The Additional C.P.F. Commissioner (HR),
The Director, NATRSS,
The Registrar, EPFAT

Subject.:- Adoption of the New Pension Scheme applicable to employees of Central Government, in EPFO as mandated under Section 5D(7) of the EPF & MP Act, 1952.

Sir,

Instructions were issued to Regional P.F. Commissioners-In-Charge of Regions vide this office letter No.BSC.12(2)/2007-08/40085-40285 dated 22.03.2011 (placed at Sl.No.552 of official website under office orders and circulars) followed by reminder vide letter No. BSC.12(2)/2007-08/32517 dated 21.10.2011 for transmission of requisite data in relation to New Pension Scheme in respect of officers and staff appointed on or after 01.01.2004.

2. It is regretted to note that data in respect of seven Field Offices only viz. Chhattisgarh, Vadodara, Surat, Himachal Pradesh, Jharkhand, Peenya and NATRSS were received. But the same were found to be inaccurate and do not tally with the figures incorporated in the Balance Sheet. Correspondences made with those Regions did not yield proper result.

3. The issue being serious, no heed was given by the Regions to compute and transmit accurate data as asked for and lethargy has been shown by the Regions in so far their transmission to Head Office is concerned.

4. As a result reminders are received from Ministry of Labour and Employment, Government of India, for apprising them about the compilation and final submission to PFRDA.

5. A computerized programme has been developed by NDC for easing out the feeding and tabulation of the data relating to New Pension Scheme from the financial year 2003-04 till 2010-11 in respect of Officers/Staff appointed on or after 01.01.2004. This software has been uploaded on the EPFO website at "For Office use >> Matters related to Computerisation Project >> Field Offices version of NPS Software". A User Manual and Instruction for installation has also been uploaded. It is requested to get the software downloaded and installed in one PC in your office and get the correct data fed in the software following the "User Manual".

6. The hard copy of wage details generated by the software should be sent to the respective Regional Office by the Sub-regional Offices and to NATRSS by Zonal Training Institutes for compilation of the data at Regional/NATRSS level and one signed copy of each report should be sent to Head Office directly. The soft copies of the data generated in two sets, one for Employees details and other for wage details may be sent through E-mail to the Finance Division in E-mail Id rc.fa@epfindia.gov.in, with copy to the Regional P.F. Commissioner, National Data Centre in E-mail Id rc.ndc@epfindia.gov.in. In case of any problem, Regional Offices under your jurisdiction may send their query over mail to the Regional P.F. Commissioner, National Data Centre on his E-mail Id: rc.ndc@epfindia.gov.in. In case any office does not have any Employee appointed on or after 01-01-2004, a NIL report should be sent to the respective Regional Office with a copy to the Head Office.

7. It is thus requested that Regions under your charge may be pulled up to be serious in computing and transmitting correct data to Head Office by **15th January 2012** unflinchingly. **All the R.P.F.C.s-In charge of Regions shall certify that the compiled figures of each year shall tally the figures of the Balance Sheets of the respective years beginning from 2003-04 onwards.**

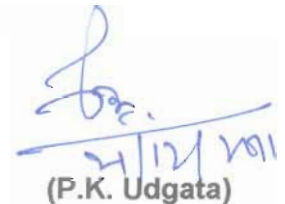
Yours' faithfully,


(Rajesh Bansal)

Financial Advisor and Chief Accounts Officer

Copy to:

1. All Regional P.F. Commissioner in Charge of Region/ R.F.P.C. (ASD, Headquarters)/Deputy Director (NATRSS) irrespective any field office (s) who have already sent the information, with direction to furnish the aforesaid information within the time stipulated with the certificate as asked for in the Para 7 of this letter. The text file generated for your office should be sent to Head Office over mail.
2. All RPFCS-in-charge of ZTIs (ZONE)/All Officers-in-charge Sub-Regional Offices with direction to furnish information employee wise report in hard copy to NATRSS/your Regional Office for consolidation and further transmission to Headquarters Office, New Delhi, within the time stipulated with the certificate as asked for in the Para 6 of this letter. The text file generated should be sent directly to Head Office over mail as directed in Para 5 above.
- ✓ 3. Regional P.F. Commissioner (NDC) with the request to upload this letter on our official website.
4. Deputy Director (OL), Hqrs. Office for Hindi version.


(P.K. Udgata)

Regional P. F. Commissioner-I (F&A)