



कर्मचारी भविष्य निधि संगठन  
**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
(अम एवं रोजगार मंत्रालय, भारत सरकार)  
(MINISTRY OF LABOUR & EMPLOYMENT, GOVT. OF INDIA)

मुख्यालय/HEAD OFFICE

भविष्य निधि भवन

BHAVISHYA NIDHI BHAWAN

14, भीकाजी कामा प्लेस, नई दिल्ली-110066

14-BHIKAJI CAMA PLACE, NEW DELHI-110066

www.epfindia.gov.in; www.epfindia.nic.in

No. HRD/Vig.XXV-(8)/Misc./2011

Date :

**Office Order**

11 अगस्त  
AUG 2011

The following work is transferred from Vigilance Wing to HRM Wing of Head Office and from all Zonal Vigilance Directorates to the concerned RPFCs of Regional Offices and RPFC (ASD) of Head Office:

- (i) Recording of transactions for the movable & immovable properties under Rule 19 of the CCS (Conduct) Rules, 1964.
- (ii) Proceedings under FR 56-J cases for the premature retirement.
- (iii) Matters relating to Misconduct/Indiscipline/Misbehaviour & in-subordination with the senior /subordinate /family members/visitors and others etc.
- (iv) Demand of dowry related issues & restrictions regarding marriage/ sexual harassment of working women.
- (v) All matters relating to unauthorized absence from duty/habitual late comers etc.

2. Notwithstanding the above transfer of work, any case having a vigilance angle shall be referred to the Vigilance Wing before being dealt with administratively. Similarly, wherever vigilance angle is not involved, it will be dealt with administratively in HRM Wing of Head Office or as the case may be, in the concerned Regional Offices or in the Administrative Service Division of Head Office.

3. In so far as the matters pertaining to Accounts & Cash as well as Compliance Divisions are concerned, these cases are to be considered selectively on case to case basis and would be transferred to HRM Division, or as the case may be, to the concerned Regional Offices / Administrative Service Division of Head Office (RPFC, ASD) for further necessary action.

4. Accordingly, Vigilance Wing in Head Office shall transfer all files, registers & other records pertaining to matters referred to at (i) to (v) above, to HRM Wing of Head Office.

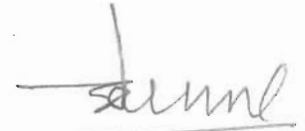
5. Similarly, all Zonal Vigilance Directorates shall take action on the above lines and shall transfer all files, registers & other related records to concerned RPFCs of Regional Offices and to the RPFC (ASD) of Head Office.

Contd.—2/-

6. Whenever, Vigilance clearance is sought for in connection with confirmation, promotion, retirement, foreign visits and various other purposes, Vigilance Wing in Head Office shall issue Vigilance Clearance to HRM Division and the HRM Division after verifying its own record maintained in the proposed Administrative Vigilance Section, shall finally issue the Vigilance Clearance Certificate. Similarly, Zonal Vigilance Directorates shall issue Vigilance Clearance to the concerned Regional/Head Office(ASD) and the concerned Regional/Head Office (ASD) after verifying its own record shall finally issue the Vigilance Clearance Certificate.

7. In Headquarters, the aforesaid work shall be dealt within the proposed newly created Section of HRM which would be known as Administrative Vigilance Section. Similar action shall be taken in the Regional/Head Office (ASD).

8. This issues with the approval of the competent authority.

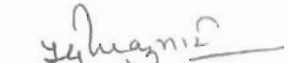
  
(S. R Joshi)  
Addl. Central Provident Fund Commissioner (HR)  
11/8/2011

**Addl. Central Provident Fund Commissioner (HR)**

1. The CVO for information and necessary action.
2. ACC(HR) for information and necessary action.

Copy forwarded for information and necessary action to:

1. FA & CAO
2. All ACCs of the Head Office
3. Director, NATRSS
4. Chief Engineer
5. All Addl. CPFCs, Zones
6. All RPFCs of the Regions.
7. All OICs of Sub-Regional Offices.
8. RPFC, ASD in Head Office.
9. All OICs of All Zonal Training Institutes.
10. All Deputy Directors (Vigilance)
11. The Registrar, The EPF Appellate Tribunal.
12. All Officers in Head Office.
13. PS to CPFC
14. The Secretary General, EPF Officer' Association
15. The Secretary General, AIEPF Staff Federation
16. The Secretary General, AIEPF SC / ST Staff Federation
17. The Chief Liaison Officer
18. Deputy Director (OL) for issuing Hindi version.
19. The RPFC, NDC - with a request to upload on the Website please.

  
(P.K. Agarwal)

Regional PF Commissioner (HRM)