



कर्मचारी भविष्य निधि संगठन

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**EMPLOYEES' PROVIDENT FUND ORGANISATION**

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR & EMPLOYMENT, GOVT. OF INDIA)

मुख्यालय/HEAD OFFICE

भविष्य निधि भवन

BHAVISHYA NIDHI BHAWAN

14, भीकाजी कामा प्लेस, नई दिल्ली-110066

14-BHIKAJI CAMA PLACE, NEW DELHI-110066

www.epfindia.gov.in; www.epfindia.nic.in

No. HRD/C-1(3)2010/RR

Dated:-

25 अप्रैल 2011  
25 APR 2011

To,

All Additional CPFCs (Zones)  
All Regional P.F. Commissioners  
In-charge of the Regions  
Regional P.F. Commissioner (ASD) (Headquarters)

**Sub:- Employees' Provident Fund Organisation, (Multi - Tasking Staff) Recruitment Rules, 2011 - Reg.**

Sir,

I am directed to forward a copy of the notification of the Employees' Provident Fund Organisation, ( Multi - Tasking Staff) Recruitment Rules, 2011, published in the Gazette of India, Part-III, Section - 4, notification no.13 dated March 26 - April 1, 2011 for information.

Kindly acknowledge the receipt.

Yours faithfully,

  
(R.K. Kukreja)

Regional P F Commissioner (HRM)

Encl:- As above.

Copy to:

1. Director, NATRSS/OICs of ZTIs
2. Director (Audit)
3. All Deputy Directors (Vigilance)
4. All Deputy Directors (Audit)
5. Assistant Directors (Audit) of All Internal Audit Parties.
6. The Registrar, The EPF Appellate Tribunal.
7. All Officers in Head Office.
8. PS to CPFC/CVO/FA & CAO/CE
9. RC(HRM) with the request to modify the Establishment Register accordingly.
10. The RPFC, NDC - with a request to upload on the Website please.
11. Assistant Director(OL) for issuing Hindi version.
12. The Secretary General, EPF Officers Association
13. The Secretary General, AIEPF Staff Federation
14. The Secretary General, AIEPF SC / ST Staff Federation
15. Guard File.



(J.C. Thukral)

Regional P F Commissioner - II(HRD)



# भारत का राजपत्र

## The Gazette of India

साप्ताहिक/WEEKLY

प्राधिकार से प्रकाशित  
PUBLISHED BY AUTHORITY

सं. 13] नई दिल्ली, शनिवार, मार्च 26—अप्रैल 1, 2011 (चैत्र 5, 1933)  
No. 13] NEW DELHI, SATURDAY, MARCH 26—APRIL 1, 2011 (CHAITRA 5, 1933)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके  
(Separate paging is given to this Part in order that it may be filed as a separate compilation)

## भाग III—खण्ड 4

## [PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]  
[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by  
Statutory Bodies]

यूको बैंक

कोलकाता-700001, दिनांक 10 मार्च 2011

बैंकिंग कम्पनी (उपक्रमों का अर्जन और अंतरण) अधिनियम, 1970 (1970 का 5) की धारा 19 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए यूको बैंक का निदेशक मंडल भारतीय रिज़र्व बैंक के परामर्श से तथा केन्द्रीय सरकार की पूर्व मंजूरी के साथ यूको बैंक (शेयर और बँडक) विनियमावली, 2003 में निम्नलिखित संशोधन करने का प्रस्ताव करता है यथा :--

1. संक्षिप्त शीर्षक और प्रारंभ--(1) इन विनियमों को यूको बैंक (शेयर और बँडक) संशोधन विनियमावली, 2008 कहा जाएगा (2) वे सरकारी राजपत्र में उनके प्रकाशन की तारीख से लागू होंगे।

2. विनियम 2 और 4 में संशोधन--यूको बैंक (शेयर और बँडक) विनियमावली, 2003 में,

(i) विनियम 2 में, खंड (पी) के स्थान पर निम्नलिखित खंड प्रतिस्थापित किया जाए, यथा --

"(पी) इसमें प्रयुक्त शब्दों एवं अभिव्यक्तियों जिनकी परिभाषा इन विनियमों में नहीं की गई हो किन्तु जिनकी परिभाषा उक्त अधिनियम या योजना में की गई हो, या भारतीय प्रतिभूति और विनियम बोर्ड द्वारा जारी किए गए मार्गदर्शी सिद्धांतों तथा भारतीय रिज़र्व बैंक द्वारा, उक्त अधिनियम की धारा 3 की उप धारा (2बी) के खंड (सी)के उपबंधों के अंतर्गत उसे प्रदत्त शक्तियों का अनुसरण करते हुए निरूपित मार्गदर्शी सिद्धांतों में की गई हों, के वही अर्थ होंगे जो क्रमशः उक्त अधिनियम या योजना या भारतीय प्रतिभूति और विनियम बोर्ड द्वारा जारी किए गए या भारतीय रिज़र्व बैंक द्वारा निरूपित मार्गदर्शी सिद्धांतों, इनमें से जो भी मामले हो, द्वारा उनको दिए गए हों।"

(ii) विनियम 4 के बाद, निम्नलिखित विनियम शामिल किया जाए, अर्थात् :--

"4 (ए) (1) बैंक सार्वजनिक निर्गम या अधिमान आबंटन या ईक्विटी शेयरों या अधिमान शेयरों के निजी आबंटन के जरिए पूंजी जुट्य सकेगा।

(2) बैंक ऐसी पूंजी जुटने से संबंधित भारतीय प्रतिभूति और विनियम बोर्ड के मार्गदर्शी सिद्धांतों, नियमों तथा विनियमों के अनुसार पूंजी जुटने हेतु एक प्रस्ताव निरूपित करेगा।

(3) सार्वजनिक निर्गम द्वारा या अधिमान आबंटन द्वारा या अधिमान शेयरों के निजी आबंटन द्वारा पूंजी जुटने के लिए ऐसे अधिमान शेयरों (स्थायी या अप्रतिदेय या प्रतिदेय) की प्रत्येक श्रेणी के अधीन जारी किए जाने वाले शेयरों की सीमा तथा उन शर्तों एवं नियमों जिनके अंतर्गत बैंक द्वारा ऐसी प्रत्येक श्रेणी के अधिमान शेयर जारी किए जाएंगे, का निर्धारण, उक्त अधिनियम की धारा 3 की उप धारा 2(ख) के खंड (ग) के उपबंधों में दिए गए प्रावधानों का अनुसरण करते हुए भारतीय रिज़र्व बैंक द्वारा निरूपित मार्गदर्शी सिद्धांतों के अनुसार किया जाएगा।

(4) बैंक, भारतीय रिज़र्व बैंक को अपना प्रस्ताव प्रस्तुत करेगा और प्रस्ताव को अंतिम रूप देने से पहले भारतीय रिज़र्व बैंक की राय पर विचार करेगा।

(5) तदनंतर, अंतिम प्रस्ताव को मंजूरी हेतु केन्द्रीय सरकार के समक्ष प्रस्तुत किया जाएगा और केन्द्रीय सरकार, ऐसी शर्तों एवं नियमों, जिन्हें वह उचित समझे, के अधीन प्रस्ताव की मंजूरी दे सकती है।

(6) बैंक केन्द्रीय सरकार की मंजूरी के अनुसार पूंजी जुट्य सकता है।"

निदेशक मंडल के आदेशानुसार

अरुण कौल  
अध्यक्ष एवं प्रबंध निदेशक

**EMPLOYEES' PROVIDENT FUND ORGANISATION**

New Delhi-110066, the 4th March 2011

**HRD/C-1 (3) 2010/RR/MTS** - In exercise of the powers delegated by the Central Board of Trustees, Employees' Provident Fund under Sub-section 7(a) of section 5(D) of the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 (Act 19 of 1952), the Central Provident Fund Commissioner, after consultation and with the approval of Govt. of India, hereby amends the Employees' Provident Fund Organisation (Multitask Attendant) Recruitment Rules, 2004 notified vide Gazette Notification HRD-P-IV/1(5) 91/RR/MTA dated 13.03.2004, namely;

**1. SHORT TITLE AND COMMENCEMENT;**

- (1) These Rules may be called the Employees Provident Fund Organisation (Multi-Tasking Staff) Recruitment Rules, 2011.
- (2) These rules shall come into force from the date of their publication in the Official Gazette.

**2. NUMBER OF POSTS, CLASSIFICATION, PAY BAND AND GRADE PAY;**

The number of the posts, its classification and the pay band and grade pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these Rules.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND OTHER QUALIFICATIONS;**

The method of recruitment, age limit, qualifications and other matters attached thereto shall be as specified in columns 5 to 14 of the said Schedule.

**4. DISQUALIFICATIONS:**

**No person,**

- (1) Who has entered into or contracted a marriage with a person having a spouse living, or;
- (2) Who, having a spouse living, has entered into or contracted a marriage with any person;

**shall be eligible for appointment to the said post.**

Provided that the Central Board may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. POWER TO RELAX;**

Where the Central Board is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. SAVINGS;**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the central Government from time to time in this regard.

**7. REPEAL:**

On the coming into force of Employees' Provident Fund Organisation (Multi-Tasking Staff) Recruitment Rules, 2011, the following rules shall stand repealed: -

- (i) Employees' Provident Fund Organisation (Multi Task Attendant) Recruitment Rules, 2004 published in Gazette of India, vide Notification no. P-IV/1(5)91/MTA dated 13.03.2004.
- (ii) Employees' Provident Fund Organisation (Multi Task Attendant) Amendment Recruitment Rules, 2006 published in Gazette of India, vide Notification no. P-IV/1(4)89/MTA dated 17.06.2006.
- (iii) Employees' Provident Fund Organisation (Binder) Recruitment Rules, 1986 published in Gazette of India, vide Notification no. P-IV/1(3)/86/RR dated 31.01.1987.
- (iv) Employees' Provident Fund Organisation, Junior Gestetner Operator (Hqrs. & Regional Offices) Recruitment Rules, 1992 published in Gazette of India, vide Notification no. P-IV/1(4) 91 dated 18.07.1992.
- (v) Employees' Provident Fund Organisation, Record Sorter (Sr.) (Hqrs. & Regional Offices) Recruitment Rules, 1992 published in Gazette of India vide Notification no. P-IV/1 (6)/91/RR dated 31.07.1992.
- (vi) Employees' Provident Fund Organisation, Jamadar/Daftry/Record Sorter (Jr.) Recruitment Rules, 1992 published in Gazette of India vide Notification no. P-IV /1 (4)/89/RR dated 31.07.1992.
- (vii) Employees' Provident Fund Organisation, Jamadar/Daftry/Record Sorter (Jr.) Amendment Recruitment Rules, 2006 published in Gazette of India vide Notification no. HRD/P-IV/1 (4)89/RR dated 17.06.2006.
- (viii) Employees' Provident Fund Organisation, Helper, Farash, Water Carrier & Sweeper (Safaiwala) Recruitment Rules, 1992 published in Gazette of India vide Notification no. P-IV /1 (4)89/RR dated 31.07.1992.

S. CHATTERJEE  
Central P. F. Commissioner and  
Secy. Central Board of Trustees,  
Employees' Provident Fund

**THE SCHEDULE****RECRUITMENT RULES FOR THE POST OF MULTI-TASKING STAFF IN THE EMPLOYEES' PROVIDENT FUND ORGANISATION**

Col. No	Particulars	Terms and Conditions
1.	Name of the Post	<b>MULTI-TASKING STAFF</b>
2.	Number of Posts	(2349) (2011) Subject to variation dependent on workload
3.	Classification	Group 'C' Non-Gazetted, Non-Ministerial
4.	Pay Band and Grade Pay	₹5200-20200 in PB-1 with Grade Pay of ₹1800/-
5.	Whether selection post or Non-selection post.	Not Applicable
6.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972.	Not Applicable
7.	Age limit for Direct Recruitment	Between 18 and 25 years of age  <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahual & Spiti district and Pangi Sub-Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep). In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to submit the names.
8.	Educational and other qualifications required for direct recruits.	<b>Essential:</b> Matriculation or equivalent pass. <b>Desirable:</b> 1. 3 years service as Home Guard or as Civil Defence Volunteer and Training in basic and refresher course in Home Guard/Civil Defence. 2. Ex-Servicemen. 3. Certificate from Recognized Institute in catering, House Keeping, cookery. 4. Work experience for two years in Gardening/Watch and Ward / Guest House of reputed firms. 5. Possessing valid 4 wheeler driving license.

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Not Applicable
10.	Period of probation, if any.	(02) Two Years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods.	100% By direct recruitment.  <b>Initial Constitution Clause:</b> All the existing incumbents working in the posts of Multi-Task Attendant, Binder, Junior Gestetner Operator(Hqrs. & Regional Offices) Record Sorter (Senior) (Hqrs. & Regional Offices), Jamadar, Daftry, Record Sorter (Junior), Helper, Farash, Water Carrier and Sweeper(Safaiwala) shall be deemed to have been re-designated as Multi-Tasking Staff and shall be deemed to have been appointed under these rules as on date of notification of these rules.
12.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Not Applicable
13.	If a Departmental Promotion Committee exists, what is its composition?	<b>Group 'C' Departmental Promotion Committee for considering confirmation</b> 1) Regional P.F. Commissioner (In-Charge of the Region) / Regional P.F. Commissioner (ASD) in Headquarters - <b>Chairman</b> 2) Assistant P.F. Commissioner (In-Charge of Administration) - <b>Member</b> 3) An officer of appropriate grade from Central Govt. Departments / Organisation outside Employees' Provident Fund Organisation - <b>Member</b>
14.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not Applicable

**NOTE:** On the coming into force of Employees' Provident Fund Organisation (Multi-Tasking Staff) Recruitment Rules, 2011, the following rule shall stand repealed: -

- (i) Employees' Provident Fund Organisation (Multi Task Attendant) Recruitment Rules, 2004 published in Gazette of India, vide Notification no. P-IV/1(5)91/MTA dated 13.03.2004.
- (ii) Employees' Provident Fund Organisation (Multi Task Attendant) Amendment Recruitment Rules, 2006 published in Gazette of India, vide Notification no. P-IV/1(4)89/MTA dated 17.06.2006.
- (iii) Employees' Provident Fund Organisation (Binder) Recruitment Rules, 1986 published in Gazette of India, vide Notification no. P-IV/1(3)/86/RR dated 31.01.1987.
- (iv) Employees' Provident Fund Organisation, Junior Gestetner Operator (Hqrs. & Regional Offices) Recruitment Rules, 1992 published in Gazette of India, vide Notification no. P-IV/1(4) 91 dated 18.07.1992.

- (v) Employees' Provident Fund Organisation, Record Sorter (Sr.) (Hqrs. & Regional Offices) Recruitment Rules, 1992 published in Gazette of India vide Notification no. P-IV/1 (6)/91/RR dated 31.07.1992.
- (vi) Employees' Provident Fund Organisation, Jamadar/Daftry/Record Sorter (Jr.) Recruitment Rules, 1992 published in Gazette of India vide Notification no. P-IV /1 (4)/89/RR dated 31.07.1992.
- (vii) Employees' Provident Fund Organisation, Jamadar/Daftry/Record Sorter (Jr.) Amendment Recruitment Rules, 2006 published in Gazette of India vide Notification no. HRD/P-IV /1 (4)89/RR dated 17.06.2006.
- (viii) Employees' Provident Fund Organisation, Helper, Farash, Water Carrier & Sweeper (Safaiwala) Recruitment Rules, 1992 published in Gazette of India vide Notification no. P-IV /1 (4)89/RR dated 31.07.1992.

### MINISTRY OF LABOUR & EMPLOYMENT

New Delhi, the 9th February 2011

No. N-15/14/17/2010-P&D : In pursuance of powers conferred by Section 46(2) of the Employees' State Insurance Act, 1948 (34 of 1948), read with Regulation 95-A of the Employees' State Insurance (General) Regulations, 1950, the Director General has fixed the **1st February, 2011** as the date from which the medical benefits as laid down in the said Regulation 95-A and the **Punjab** Employees' State Insurance (Medical Benefit) Rules, 1955 shall be extended to the families of insured persons in the following area in the State of **Punjab** namely.

Sr. No.	Name of the Revenue village	Tehsils	District
1.	Jassar	Ludhiana	Ludhiana
2.	Paddi	Ludhiana	Ludhiana
3.	Bhagwanpura	Ludhiana	Ludhiana
4.	Dugri	Ludhiana	Ludhiana
5.	Tibba	Ludhiana	Ludhiana
6.	Umedpur	Ludhiana	Ludhiana
7.	Dharour	Ludhiana	Ludhiana
8.	Lauduwal	Ludhiana	Ludhiana
9.	Allowal	Ludhiana	Ludhiana
10.	Manewal	Ludhiana	Ludhiana
11.	Bonker-Dogran	Ludhiana	Ludhiana
12.	Nurpur Bet	Ludhiana	Ludhiana
13.	Nurwala	Ludhiana	Ludhiana
14.	Paharuwal	Ludhiana	Ludhiana
15.	Laton Dana	Ludhiana	Ludhiana
16.	Katani Kalan	Ludhiana	Ludhiana
17.	Laton joga	Ludhiana	Ludhiana
18.	Panglian	Ludhiana	Ludhiana
19.	Kum Kalan	Ludhiana	Ludhiana
20.	Bhama kalan	Ludhiana	Ludhiana
21.	Kubba	Ludhiana	Ludhiana
22.	Lakhowal	Ludhiana	Ludhiana

R. C. SHARMA  
Dir. (P&D)