



कर्मचारी भविष्य निधि संगठन

Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. Of India)

मुख्यालय / Head Office

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Through Website upload

No.WSU/9(1)2011/Updation of accounts/

Date: 06 January 2012

CIRCULAR

- 6 JAN 2012

Sub: Updation of Member Accounts & Settlement of Claims – reg.

Attention is drawn towards this office circulars on the subject cited wherein targets were fixed for updating of member accounts and issue of accounts slips. The field offices were required to complete issue of annual accounts for the year upto 2008-09 by 15th July 2011, for the year 2009-10 by 15th September 2011 and for the year 2010-11 by 31st December 2011. Some offices were also given relaxation of the dates on case to case basis considering special conditions. The OICs of field offices were also given the power to engage DEOs on need bases beyond the vacancies in their respective office purely to clear the pendency of annual accounts vide the minutes of meeting of ACCs dated 27th May 2011 (para 6).

2. All the officers-in-charge of Regional / Sub-Regional Offices may note that the accounts for and upto the year 2010-11 must be cleared by 29th February 2012 latest and ensure that no accounts are pending after this date.

3. Attention of OICs is drawn to the instructions of this office from time to time regarding speedy disposal of claims. All OICs are directed to ensure that all claims received upto 29th February 2012 are disposed by 31st March 2012. The OICs can draw officials from other wings/ sections for this purpose. DEOs may be engaged on need basis beyond the vacancies to clear the claims by 31st March 2012. This arrangement is allowed only upto 31st March 2012.

4. The ACC in charge of Zones are requested to monitor the progress at their level personally and ensure adherence to the instructions issued.

(RAJESH BANSAL)

FINANCIAL ADVISOR AND CHIEF ACCOUNTS OFFICER

To

All Regional Provident Fund Commissioners

In-charge of Regional / Sub-Regional Offices

All Additional CPFCs

Copy to:

1. ACC (HR), Head Office for information specifically to para 3 of the circular regarding engaging outside DEOs upto 31.03.2012 over and above the vacancy position.
2. RPFC (NDC) for uploading the same on EPFO website
DD (OL) for issuing Hindi version.

(RAJESH BANSAL)

FINANCIAL ADVISOR AND CHIEF ACCOUNTS OFFICER