



कर्मचारी भविष्य निधि संगठन

Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. Of India)

मुख्यालय / Head Office

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No.WSU/9(1)2011/Updation of accounts/

Date: 06 January 2012

48099
CIRCULAR

6 JAN 2012

Sub: Updation of Member Accounts with contributions- reg.

Attention of officers-in-charge of Regional/ Sub-Regional Offices is drawn to this office circulars on the subject cited wherein targets were fixed for updating of member accounts and issue of accounts slips. The field offices were required to complete issue of accounts slips expeditiously by exploring various possibilities.

2. The field offices were directed to obtain the returns from the establishments for updation of the annual accounts and where the returns could not be obtained, to update the annual accounts by credit of interest only. It has been brought to the notice of the Head Office that some offices have updated the annual accounts by credit of interest only even in cases where the annual returns were received from the employer and lying in the office. This practice is highly irregular and not desirable. All the officers-in-charge of Regional/ Sub-Regional Offices are directed to ensure that the annual accounts are updated by credit of contributions in all cases where returns have been received from the employers. The OICs of Regional/ Sub-Regional Offices may take action to obtain the requisite returns from the employers and update the annual accounts with contributions where the same were updated earlier by credit of interest only.

3. Attention of officers-in-charge of Regional/ Sub-Regional Offices is also drawn to the statutory provisions regarding submission of returns by the employers and shall take all actions available as per the provisions of the Act / Scheme against the defaulters to obtain the returns.

4. The ACC in charge of Zones are requested to monitor the progress at their level personally and ensure adherence to the instructions issued.


(RAJESH BANSAL)

FINANCIAL ADVISOR AND CHIEF ACCOUNTS OFFICER

To

All Regional Provident Fund Commissioners
In-charge of Regional / Sub-Regional Offices
All Additional CPFCs

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