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Azadi Ka
Amrit Mahotsav

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EPFO, HEAD OFFICE



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HRD/17/2021/TransferPolicy/GroupB-Part(1)/1016

Date: 18 MAY 2023

To,
All ACC (HQ)/ ACC Zones & Head Office/
Director (PDNASS)/
All RPFCS-in-charge of Regional Offices/
Zonal Training Institutes

Sub: Rotation of officials working in sensitive posts-reg.

Madam/Sir,

As per the guidelines issued by the Central Vigilance Commission, periodical rotation of officials holding sensitive posts are required to be done. In this regard please refer to the notification of Sensitive / Non -Sensitive Posts in EPFO issued vide circular no. HRD/4(1)2010/Misc Circular/pt.-I/ 625 dated 14.6.2022 (web circular no. 84/2022-23).

2. Accordingly urgent action may be taken by all Officers In Charge under the guidelines of their Zonal Offices to ensure that the guidelines issued by CVC regarding rotational transfers are followed pending the vacation of stay / disposal of the various court cases against the implementation of the Transfer Policies issued.

2.1 For EO/AO cadre it may be ensured that all those holding sensitive posts for more than 3 years should be posted to non-sensitive posts and transfer in station if required may be done based on the action that was being taken in the past.

2.2 For SS and SSA cadres, rotation may be done between the various verticals in respective of employees holding sensitive posts for more than 2 years as per existing administrative instructions / manual guidelines etc .

3. While taking action as above, care may be taken not to post officers / officials to the tasks / jurisdiction that they were handling in the past 6 years. As directed previously, the said actions may be updated in the verticals of Hr Soft also without fail.

(This issues with the approval of CPFC)

Yours faithfully,

(Veena T Bhatia)

Additional Central P.F. Commissioner(HQ HR)

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1. PPS to CPFC
2. All EC/CBT Members
3. PPS to FA & CAO/CVO/ACC (HQ)s
4. All ACC
5. All DD (Vigilance)/ZAPs

6. All ZTIs/Sub-ZTIs
7. All PPS, PA and SO in Head Office
8. RPFC, NDC for web circulation
9. Secretary General, AIEPF staff Federation
10. Secretary General, AIEPF Employees Sangh
11. Secretary General, EPF Officer Association
12. Secretary General, AIEPF SC/ST Federation
13. Guard file
14. Hindi Section for Hindi Version



(Uma Mandal)
Addl. CPFC (HRD)