



पंडित दीनदयाल उपाध्याय राष्ट्रीय सामाजिक सुरक्षा अकादमी
PANDIT DEENDAYAL UPADHYAYA NATIONAL ACADEMY OF SOCIAL SECURITY
कर्मचारी भविष्य निधि संगठन (श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES PROVIDENT FUND ORGANISATION
MINISTRY OF LABOUR AND EMPLOYMENT
GOVERNMENT OF INDIA



PDNASS/COURSE DIRECTOR/2023/05/01

DATED: 01-05-2023

To,

Respected Zonal Addl. CPFCs/Addl. CPFC (ASD),
Respected RPFC-I (s),
Regional Offices (As per list of participants)

Subject: Online Training Programme on “COMMUNICATION IN THE TIMES OF SOCIAL MEDIA” to be held from **3rd to 4th May 2023**—reg.

Respected Ma`am(s)/Sir(s),

Pandit Deendayal Upadhyaya National Academy of Social Security (PDNASS) is conducting a two days Online Training Programme on “COMMUNICATION IN THE TIMES OF SOCIAL MEDIA” scheduled to be held from **3rd to 4th May 2023** online through Webex.

2. The list of participants for the above mentioned training programme is enclosed herewith. Due care has been taken while nominating officers for the above Training Programme. However, in case there is any error in any officer's data, same may please be brought to the notice of undersigned by the concerned officer/ office for rectification.

3. All the concerned Respected OICs are requested to kindly direct the nominated officer(s) posted in their respective Zones/Regional Offices/HO with directions to attend training Online Through Webex on 3rd May, 2023 at 10.00 AM sharp.

4. The Webex Link for the training is as mentioned below

S.NO	Date	WebEx Link
1	03-05-2023	https://zonaltraining.webex.com/zonaltraining/j.php?MTID=m220e1007c2af636ed7e5a3c9811b1363
2	04-05-2023	https://zonaltraining.webex.com/zonaltraining/j.php?MTID=m11988fa3b10ac42cf3dd3d4229a42411

5. In case of any change of nominated officer(s), prior approval of Director, PDNASS for exemption may please be obtained.

6. All nominated officers and attendees to the training through above WebEx links are required to register themselves on the link provided below. **ZTIs** have to ensure that 150 participants per **ZTI** join the online programme and their details are filled in the below registration form.

https://docs.google.com/spreadsheets/d/1wzXmVZ1ER_iprbpv4IUWKSikzUSSC7IDW9ZDqBDFxdQ/edit?usp=sharing

7. Online Valediction Programme is likely to be over by 05:15 PM on 4th May, 2023.

Enclosed;

1. List of Participants
2. Session Plan
3. Inauguration Ceremony Schedule
4. Valediction Ceremony Schedule.

Regards,



(SUNIL KUMAR)

COURSE DIRECTOR
REGIONAL PF COMMISSIONER-II

Copy for information to,

PA to Director, PDNASS

1.LIST OF PARTICIPANTS

S.NO	NAME OF THE OFFICIAL	DESIGNATION	PLACE OF POSTING
1	SHRI BIRENDRA KUMAR	RPFC-I	RO, KOLHAPUR
2	SHRI ROBERT W. KAPAI	RPFC-I	RO, SILIGURI
3	SHRI SHUBHAM ASHOK KASHYAP	RPFC-II	RO, KOZHIKODE
4	SHRI ANIL KUMAR	RPFC-II	RO, BATHINDA
5	SHRI NISHANT YADAV	RPFC-II	RO, JALANDHAR
6	SHRI RAJAT R BANADA	RPFC-II	RO, JAIPUR
7	SHRI SATAY PRAKASH	RPFC-II	DO BIKANER (RO, JODHPUR)
8	SHRI HARISH YADAV	RPFC-II	RO, NOIDA
9	SHRI AMIT KUMAR BAJPAI	RPFC-II	RO, KANPUR
10	SHRI SHARIQUE TANWIR	RPFC-II	RO, HOWRAH
11	SHRI SHASHANK SHEKHAR	RPFC-II	SSO, GANGTOK (RO, SILIGURI)
12	SHRI SANDEEP OSWAL	RPFC-II	RO, GURUGRAM (EAST)
13	SHRI SUDHIR BATRA	APFC	RO, GURUGRAM (WEST)
14	SHRI SASHIKANT DAHIYA	APFC	RO, FARIDABAD
15	SHRI NARENDER KUMAR	APFC	RO, ROHTAK
16	SHRI BRAJ MOHAN KANDPAL	APFC	RO, PUNE AKURDI
17	SHRI VIJAY KUMAR	APFC	RO, SHIMLA
18	SHRI RAM NARAYAN MEENA	APFC	RO, JAIPUR
19	SHRI LOKENDRA SINGH	APFC	DO, BHARATPUR (RO, JAIPUR)
20	SHRI G SUNDARESAN	APFC	DO, SIVAKASI
21	SHRI M KUMARAVEL	APFC	RO, TIRUNELVELI
22	SHRI RAVINDRA KUMAR	APFC	RO, NOIDA
23	SHRI SANDEEP KUMAR	APFC	RO, AGRA
24	SHRI AVINASH KUMAR SINHA	APFC	RO, KOLKATA
25	SHRI MALLA RAMARAO	APFC	DO, KAKINADA

Regards,



(SUNIL KUMAR)

COURSE DIRECTOR, REGIONAL PF COMMISSIONER-II

2. SESSION PLAN

ONLINE TRAINING PROGRAMME-01, 2022-23 COMMUNICATION IN THE TIMES OF SOCIAL MEDIA ON 3rd to 4th May 2023 COURSE DIRECTOR: SHRI SUNIL KUMAR, RPFC-II			
DATE	SESSION (TIME)	TOPICS	FACULTY
03-May-23	10:00-10:15	REGISTRATION & INTRODUCTION OF PARTICIPANTS INAUGURAL ADDRESS	CHIEF GUEST MS. MRIDULA GHAI, ACC (HQ) DIRECTOR, PDUNASS SMT. GHAZALA ALI KHAN, REGIONAL PF COMMISSIONER-I SHRI NILENDU MISHRA REGIONAL PF COMMISSIONER- I SHRI SUNIL KUMAR RPFC-2 CUM COURSE DIRECTOR, PDUNASS
	10:15-11:30	COMMUNICATION, BASICS and Role of Assertive Communication in Institutions	EXPERT FACULTY
	11:30 - 11:45	BREAK	
	11:45-12:45	COMMUNICATION, BASICS and Role of Assertive Communication in Institutions	EXPERT FACULTY
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Social Media and Code of Conduct Rules, 1964	EXPERT FACULTY
	15:15 – 15:30	BREAK	
	15:30 – 16:30	Social Media and Code of Conduct Rules, 1964	EXPERT FACULTY
	16:30-16:45	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
04-May-23	10:15-11:30	COMMUNICATION AND INSTITUTIONAL IMAGE BUILDING	EXPERT FACULTY
	11:30 - 11:45	BREAK	
	11:45-12:45	COMMUNICATION AND INSTITUTIONAL IMAGE BUILDING	EXPERT FACULTY
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Digital Literacy and Cyber Crimes	EXPERT FACULTY
	15:15 – 15:30	BREAK	
	15:30 – 16:30	Digital Literacy and Cyber Crimes	EXPERT FACULTY
	16:30-16:45	OPEN HOUSE FOR QUESTIONS AND ANSWERS	

	16:45-17-15	VALEDICTION	CHIEF GUEST MS. MRIDULA GHAI, ACC (HQ) DIRECTOR, PDUNASS SHRI NILENDU MISHRA REGIONAL PF COMMISSIONER- I SHRI SUNIL KUMAR, RPFC-II COURSE DIRECTOR, PDUNASS
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Regards,



(SUNIL KUMAR)
COURSE DIRECTOR
REGIONAL PF COMMISSIONER-II

3. INAUGURATION CEREMONY SCHEDULE

S.NO	EVENT	TIMING	OFFICER NAME
1	WELCOME OF Hon`ble CHIEF GUEST	10:00-10:02	MS. MRIDULA GHAI, ACC (HQ)
2	WELCOME OF Hon`ble DIRECTOR, PDNASS	10:02-10:04	RPFC-1, PDNASS
3	INTRODUCTION TO TRAINING PROGRAM	10:04-10:10	SHRI SUNIL KUMAR, RPFC-II
4	Hon`ble DIRECTOR PDNASS SPEECH	10:10-10:20	MS. MRIDULA GHAI, ACC (HQ)
5	Hon`ble CHIEF GUEST SPEECH	10:20-10:30	CHIEF GUEST
6	VOTE OF THANKS	10:30-10:32	RPFC-1, PDNASS

4. VALEDICTION CEREMONY SCHEDULE

S.NO	EVENT	TIMING	OFFICER NAME
1	WELCOME OF CHIEF GUEST	4:30-4:32	MS. MRIDULA GHAI, ACC (HQ)
2	WELCOME OF DIRECTOR, PDNASS	4:32-4:34	RPFC-1, PDNASS
3	BRIEF OF TRAINING PROGRAM	4:34-4:40	SHRI SUNIL KUMAR, RPFC-II
4	DIRECTOR PDNASS SPEECH	4:40-4:50	MS. MRIDULA GHAI, ACC (HQ)
5	CHIEF GUEST SPEECH	4:50-5:00	CHIEF GUEST
6	VOTE OF THANKS	5:00-5:02	RPFC-1, PDNASS

Regards,



(SUNIL KUMAR)

COURSE DIRECTOR
REGIONAL PF COMMISSIONER-II