



पंडित दीनदयाल उपाध्याय
राष्ट्रीय सामाजिक सुरक्षा अकादमी
PANDIT DEENDAYAL UPADHYAYA

NATIONAL ACADEMY OF SOCIAL SECURITY
कर्मचारी भविष्य निधि संगठन, श्रम एवं रोजगार मंत्रालय, भारत सरकार
EMPLOYEES' PROVIDENT FUND ORGANISATION
MINISTRY OF LABOUR AND EMPLOYMENT
GOVERNMENT OF INDIA



PDNASS/COURSE_DIRECTOR/AO-EO/2023/10/02

DATED: 31-10-2023

OFFICE ORDER

As all are aware that, Pandit Deendayal Upadhyaya National Academy of Social Security (PDNASS) is conducting an induction training program for newly recruited DR AO-EOs. There are five phases of this Induction training program. Among these five phases, one of the phase is training at institutes approved by Accountant General Office. To accomplish training of this phase, PDNASS has collaborated with the training institutes of **Controller General of Accounts (CGA), Department of Expenditure, Ministry of Finance, Government of India**. CGA has agreed to provide training at their three centers at New Delhi, Chennai and Kolkata.

2. Hence, it is informed that two-week training in respect of 346 number of trainees as per **Annexure-I** will be held at three training centers of **Controller General of Accounts (CGA)** situated at New Delhi (INGAF), Chennai (RTC) and Kolkata (RTC) w.e.f dates mentioned in Annexure-1. Stay arrangement of the trainees have been made at PDNASS, New Delhi, Zonal Training Institute (ZTI), Chennai and Kolkata respectively. Address details of CGA academies attached are as **Annexure-5**. Address details of PDNASS and ZTIs are attached as **Annexure-6**. All trainees to report one day prior to commencement of training and leave on the next day upon completion of training.

3. CGA Training of 346 Trainees have been divided into five batches at the three training institutes of CGA, schedule of batches is attached as **Annexure-2**. Session plan for CGA component of training is attached as **Annexure-3**. Trainees are further directed to ensure completion of course mandatory under 'iGOT' courses before start of aforesaid training are attached as per revised list of forty-seven courses as **Annexure-4**.

4. It is also directed that all trainee officers to ensure strict compliance of instructions regarding code of conduct/ ethics, dressing, discipline etc. as attached as **Annexure-7**

5. Trainee officers may draw advance against TA/DA, if they so desire, from their respective parent offices i.e. their place of postings, as per existing rules and regulations. However, candidates should report for aforesaid training irrespective of the fact that they have drawn TA advance or not.

(Issues with the approval of Director, PDNASS)

Enclosed:

1. Annexure-1, List of Participants, 6 Pages
2. Annexure-2, Batches, Dates, 1 Page
3. Annexure-3, Session Plan at CGA, 8 Pages
4. Annexure-4, iGOT Karmayogi Online Courses, 2 Page
5. Annexure-5, CGA Address and Contact Persons, 1 Page
6. Annexure-6, EPFO Training Facilities Address, 1 Page
7. Annexure-7, Joining Instructions for Trainees, 13 Pages



(Sunil Kumar)

Regional PF Commissioner-II,
Course Director,
AO/EO Induction Training

To

All Trainee Officers as per Annexure-1.

Copy to:

1. INGAF, New Delhi
2. RTC, Chennai
3. RTC, Kolkata
4. ACC, ZTI, Chennai
5. ACC, ZTI, Kolkata
6. RPFC-1, Admin, PDNASS

} **With** a request to Respected
Institutes of Hon`ble **CGA** to make
necessary arrangements for training.
} **With** a request to make necessary
arrangements for boarding, lodging
and transportation of trainees.

7. All ACCs (Zonal Offices)
8. All RPFC-1s (Regional Offices)



With a request to relieve aforesaid trainees to join CGA training on dates as mentioned in Annexure-1.

9. All Officers PDNASS, for information and necessary arrangements.

Copy for information to:

1. PS to CPFC
2. PS to FA&CAO

(Sunil Kumar)

Regional PF Commissioner-II,
Course Director,
AO/EO Induction Training

ANNEXURE-I
LIST OF TRAINEES

ANNEXURE-I

List of Trainee Officers for next phase of Training at CGA. Batch, Location, Date are mentioned against each Trainee name

S.No	Employee ID	Employee Name	Gender	Father Name	Present Place of Posting	Zone	CGA, Place of Training	Training Commencement Date	CGA TRAINING BATCH NUMBER
1	AS210492145250123	ABHILASH	Male	SATISH CHANDRA	GURGAON (WEST)	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
2	AR020988143230123	AJAY CHAUHAN	Male	RAMPHAL CHAUHAN	DELHI (CENTRAL)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
3	AS111096089230123	AKSHAY KUMAR	Male	SANJAY KUMAR	DELHI NORTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
4	AK150995118200123	ALOK KUMAR PANDEY	Male	KAMESHWAR PANDEY	FARIDABAD	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
5	AB130399098230123	AMAN KASHYAP	Male	BALU PRASAD	DELHI SOUTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
6	AD090397050200123	AMAN SEVADA	Male	DWARAKA PRASAD SHARMA	ALWAR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
7	AA251292142230123	ANKIT SRIVASTAVA	Male	ANAND KUMAR SRIVASTAVA	DELHI (WEST)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
8	AR120197089010223	ASAD RAIS	Male	RAIS KHAN	DELHI NORTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
9	AB030193145230123	ASHOK KUMAR MEGHWAL	Male	BANNARI LAL	GURGAON (WEST)	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
10	AS130590118230123	ASHUTOSH KUMAR SINGH	Male	SATISH KUMAR SINGH	FARIDABAD	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
11	BR100797112230123	BISHNU SHARMA	Male	RAVENDRA KUMAR SHARMA	Delhi (East)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
12	GR071293048230123	GAURAV ARORA	Male	RAMESH KUMAR ARORA	GURGAON	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
13	KR010192098230123	KULDEEP SINGH	Male	RANA PRATAP SINGH	DELHI SOUTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
14	KV050492098230123	KUNWAR VIKRAM SINGH	Male	VINAY KUMAR SINGH	DELHI SOUTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
15	MS090993142140223	MANISH	Male	SURESH KUMAR	DELHI (WEST)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
16	MM121297048250123	MD SARFAZ ALAM	Male	MD SHAMSUL HODA	GURGAON	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
17	NR260394048230123	NIKHIL KUMAR KANOUJIA	Male	R A KANOUJIA	GURGAON	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
18	OM200696050200123	OM PRAKASH BIRDA	Male	MAHAVEER PRASAD BIRDA	ALWAR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
19	PR21029118200123	PUSHPENDER SHEORAN	Male	RAM KAPOOR	FARIDABAD	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
20	RD020290143230123	RAHUL SINGH	Male	DEEPIKA SINGH	DELHI (CENTRAL)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
21	RR290496048230123	RAJAT SINGH	Male	RAHUL CHAUDHRI	GURGAON	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
22	RR270991089230123	RAMAN KUMAR MEENA	Male	RAM CHARAN MEENA	DELHI NORTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
23	RR110591089230123	RAMKRISHAN SAINI	Male	RAJINDER PRASAD SAINI	DELHI NORTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
24	RR200592142300123	RAVINDRA KUMAR MEENA	Male	RAM DAYAL MEENA	DELHI (WEST)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
25	SJ040295002010223	SACHIN LOCHAB	Male	JAIPAL SINGH	CHIKMAGALUR	Karnataka & Goa	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
26	SB170498142150523	SHIVAM DWIVEDI	Male	BANSH RAJ DWIVEDI	DELHI (WEST)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
27	SG021088089230123	SPALZES DOLMA	Female	GAURAV KUMAR	DELHI NORTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
28	SN090992145230123	SUDHANSHI SHAKYA	Female	NARENDRA SINGH SHAKYA	GURGAON (WEST)	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
29	TD0129208920523	TARUN AGGARWAL	Male	Not Available	DELHI (CENTRAL)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
30	VS020695145230123	VIBHOR GUPTA	Male	SANJEEV KUMAR GUPTA	GURGAON (WEST)	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
31	VA300790089230123	VIKAS ANAND	Male	ARBIND KUMAR SINHA	DELHI NORTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
32	VM230593142230123	VIKASH KUMAR	Male	MAHESH CHANDRA	DELHI (WEST)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
33	VB301297118200123	VIKASH KUMAR	Male	BALWANT YADAV	FARIDABAD	Haryana	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
34	VI200694142230123	VIVEK KUMAR	Male	INDRA DEO	DELHI (WEST)	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
35	YA130794089230123	YASH ANAND	Male	ARBIND KUMAR	DELHI NORTH	Delhi & Uttarakhand	INGAF (HQ)-Batch-1, New Delhi	13-11-2023	1
36	AA090794017230123	AITHU NITHEESH	Male	AITHU VEERESH	RAJAHMUNDRY	Andhra Pradesh (Vijaywada)	RTC-Batch-1, Chennai	13-11-2023	1
37	AA241194009080223	AKHIL NAMBIAR	Male	A K JAYARAJAN	KOZHIKODE (CALICUT)	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-1, Chennai	13-11-2023	1
38	AR280296060240123	ALOK DIXIT	Male	RAJ KISHORE DIXIT	K R PURAM (WHITEFIELD)	Bengaluru	RTC-Batch-1, Chennai	13-11-2023	1
39	AA290494033230123	ALUGUBELLY ANUSHA REDDY	Female	ALUGUBELLY VENKAT REDDY	GUNTUR	Andhra Pradesh (Vijaywada)	RTC-Batch-1, Chennai	13-11-2023	1
40	AR250395021060223	ANKUR	Male	RAMESH KUMAR	HUBLI	Karnataka & Goa	RTC-Batch-1, Chennai	13-11-2023	1
41	BB121093106250123	BAPATLA MANOJ KUMAR	Male	BAPATLA YESUPADAM	PATANCHERU	Telangana (Hyderabad)	RTC-Batch-1, Chennai	13-11-2023	1
42	BG020894029250123	BHARATH G	Male	GANGARAJU	MANGALORE	Karnataka & Goa	RTC-Batch-1, Chennai	13-11-2023	1
43	BB010195139270123	BHUPENDER YADAV	Male	BALWANT SINGH	BENGALURU (KORAMANGALA)	Bengaluru	RTC-Batch-1, Chennai	13-11-2023	1
44	BB231092038200123	BOKKA RAVIKIRAN REDDY	Male	BOKKA SANJEEVA REDDY	TAMBARAM	Chennai & Puducherry (Chennai)	RTC-Batch-1, Chennai	13-11-2023	1
45	BK170491037200123	BRUJESH MEENA	Male	KAMOL SINGH MEENA	PUDUCHERRY	Chennai & Puducherry (Chennai)	RTC-Batch-1, Chennai	13-11-2023	1
46	DM100794100200123	DANISH ANSARI	Male	MASHKOOR HUSAIN ANSARI	THIRUVANANTHAPURAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-1, Chennai	13-11-2023	1
47	DB200393108200123	DEEPAK MAHALA	Male	BRIJ LAL MAHALA	MYSORE	Karnataka & Goa	RTC-Batch-1, Chennai	13-11-2023	1
48	DG230993076200123	DHANVI ANAND GHANSHYAM	Male	GHANSHYAM DHANVI	TRICHY	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-1, Chennai	13-11-2023	1
49	DD020396077200123	DHARAVATH ABHIRAJ	Male	DHARAVATH BHIKYA	PEENYA	Bengaluru	RTC-Batch-1, Chennai	13-11-2023	1
50	DM200794076200123	DIKSHANT MANORI	Male	MAHENDRA PRASAD MANORI	TRICHY	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-1, Chennai	13-11-2023	1
51	DM201192082060423	DIWAKAR KUMAR	Male	Mrityunjay Kumar	Kannur	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-1, Chennai	13-11-2023	1
52	GA300794037200123	GAURAV ANAND	Male	AJAY KUMAR SINHA	PUDUCHERRY	Chennai & Puducherry (Chennai)	RTC-Batch-1, Chennai	13-11-2023	1
53	GG080494140200123	GOKUL R	Male	GAYATHRI K	CHENNAI (NORTH)	Chennai & Puducherry (Chennai)	RTC-Batch-1, Chennai	13-11-2023	1
54	GP101195082200123	GOKUL SURESH	Male	P K SURESH	KANNUR	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-1, Chennai	13-11-2023	1
55	GG050192054230123	GUDEPU NARESH	Male	GUDEPU RAMULU	KARIMNAGAR	Telangana (Hyderabad)	RTC-Batch-1, Chennai	13-11-2023	1
56	HS161095082200123	HARIPRIYA S R	Female	SURESH KUMAR S	KANNUR	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-1, Chennai	13-11-2023	1
57	HK100690138200123	HARISH M	Male	K MANJANNA	BENGALURU (ELECTRONIC CITY)	Karnataka & Goa	RTC-Batch-1, Chennai	13-11-2023	1
58	JV260693026010223	JITHIN V J	Male	VIJAYAKURUP N	KOLLAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-1, Chennai	13-11-2023	1
59	KK260695032200123	KADAGURI PRAVEEN KUMAR	Male	KADAGURI PAKKERAPPA	RAICHUR	Karnataka & Goa	RTC-Batch-1, Chennai	13-11-2023	1
60	MM270896133230123	KRISHNA KUMARI	Female	MANGLA RAM	YELAHANKA	Bengaluru	RTC-Batch-1, Chennai	13-11-2023	1
61	MR150780005200123	MANOJ KUMAR	Male	RAMSWAROOP	COIMBATORE	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-1, Chennai	13-11-2023	1
62	MM010196084200123	MASARAPU NARENDRA	Male	M RAJU	VELLORE	Chennai & Puducherry (Chennai)	RTC-Batch-1, Chennai	13-11-2023	1
63	MM141193134230123	MIDDE NIKHIL CHANDRA	Male	M J V BHASKAR RAO	HYDERABAD (BARKATPURA)	Telangana (Hyderabad)	RTC-Batch-1, Chennai	13-11-2023	1
64	MA150197085230123	MOHAN YADAV	Male	ASENDER KUMAR YADAV	MADURAI	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-1, Chennai	13-11-2023	1
65	NM260794077200123	NIDHI M	Female	MANJAPPA D	PEENYA	Bengaluru	RTC-Batch-1, Chennai	13-11-2023	1
66	PP131294120200123	PREETHU T J	Female	PRETHULACHANDRAN T K	KOCHI	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-1, Chennai	13-11-2023	1
67	RR060395080230123	RAYAGIRI LOKESH	Male	RAYAGIRI SRINIVASA MURTHY	MYSORE ROAD	Bengaluru	RTC-Batch-1, Chennai	13-11-2023	1
68	SJ010191038200123	SAURABH TRIPATHI	Male	JAY NARAYAN TRIPATHI	TAMBARAM	Chennai & Puducherry (Chennai)	RTC-Batch-1, Chennai	13-11-2023	1

ANNEXURE-I

List of Trainee Officers for next phase of Training at CGA. Batch, Location, Date are mentioned against each Trainee name

S.No	Employee ID	Employee Name	Gender	Father Name	Present Place of Posting	Zone	CGA, Place of Training	Training Commencement Date	CGA TRAINING BATCH NUMBER
69	SS210696107230123	SINGURU KRISHNA CHAITANYA	Male	SINGURU RANGANAIKULU	VISAKHAPATNAM	Andhra Pradesh (Vijaywada)	RTC-Batch-1, Chennai	13-11-2023	1
70	SR090491060240123	SRIJAN KAR	Male	RATAN KUMAR KAR	K R PURAM (WHITEFIELD)	Bengaluru	RTC-Batch-1, Chennai	13-11-2023	1
71	AD240497031200123	ABINASH SHARMA	Male	DES RAJ	SILIGURI	WB, A&N Islands & Sikkim (Kolkata)	RTC-Batch-1, Kolkata	13-11-2023	1
72	AC100588121230123	ALOK KUMAR VERMA	Male	CHANORA SHEKHAR	PATNA	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
73	AS251090121230123	AMIT KUMAR	Male	SURENDRA NATH GUPTA	PATNA	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
74	AJ100893095240123	ANSHU PATEL	Male	JAWAHAR PATEL	JAMSHEDPUR	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
75	AP141194090270223	AVIK VIDYANTA	Male	PURNENDU VIDYANTA	BARRACKPORE	WB, A&N Islands & Sikkim (Kolkata)	RTC-Batch-1, Kolkata	13-11-2023	1
76	AM050196095270123	AVINASH KUMAR	Male	MADHUKANT MADHU	JAMSHEDPUR	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
77	GG270595018230123	G PRASHANTH	Male	G YADAIAH	WARANGAL	Telangana (Hyderabad)	RTC-Batch-1, Kolkata	13-11-2023	1
78	KK270385004200123	KAMEI ACHAMLU	Female	KAMEI NAMKAOLUNG	SHILLONG	NER (Guwahati)	RTC-Batch-1, Kolkata	13-11-2023	1
79	KK121291101200123	KUMAR RISHAV	Male	KASHI BISHWANATH JHA	KOLKATA	WB, A&N Islands & Sikkim (Kolkata)	RTC-Batch-1, Kolkata	13-11-2023	1
80	MR200193092200123	MANISH KUMAR	Male	RAM PRAVESH SINGH	PORT BLAIR	WB, A&N ISLANDS & SIKKIM (Kolkata)	RTC-Batch-1, Kolkata	13-11-2023	1
81	MM201092099200123	MOHAMMAD SHAHID	Male	MOHAMMAD NIZAMUDDIN ANSARI	PARK STREET	WB, A&N ISLANDS & SIKKIM (KOLKATA)	RTC-Batch-1, Kolkata	13-11-2023	1
82	NM130196074130223	NITISH KUMAR	Male	MANTU CHAUDHARY	RANCHI	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
83	RS110193036230123	RAJEEV RAJAN	Male	SANJAY KUMAR	BHAGALPUR	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
84	RS010195121230123	RIDDHI SINGH	Female	SHAILENDRA KUMAR SINGH	PATNA	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
85	SN021093091200123	SARBANI MOHAPATRA	Female	NIHAR RAJAN MOHAPATRA	DURGAPUR	WB, A&N Islands & Sikkim (Kolkata)	RTC-Batch-1, Kolkata	13-11-2023	1
86	NA	SATEESH KUMAR	Male	NA	BHUBANESHWAR	Odisha (Bhubaneswar)	RTC-Batch-1, Kolkata	13-11-2023	1
87	SS280793074020223	SHASHI KUMAR SAHA	Male	SHANKAR PRASAD SINHA	RANCHI	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
88	SS060191095230123	SHUBHAM SAMEER	Male	SHIVAJEE PRASAD SINGH	JAMSHEDPUR	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
89	SR040294095100223	SUMIT GHOSH	Male	RAM PRASAD GHOSH	JAMSHEDPUR	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
90	SS301290072230123	SUMIT THAKUR	Male	SATANJIB THAKUR	MUZAFFARPUR	Bihar & Jharkhand (Patna)	RTC-Batch-1, Kolkata	13-11-2023	1
91	AA300492051270123	ABHISHEK SIDODIA	Male	ALOK KUMAR SINGH	ROHTAK	Haryana	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
92	AA220197049300123	ADITYA JOSHI	Male	ANIL KUMAR JOSHI	HALDWANI	Delhi & Uttarakhand	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
93	AS191295056230123	AGRIT YVAGI	Male	SUNIL KUMAR TYAGI	BHATINDA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
94	AJ141194105200123	AJAY PRATAP SINGH	Male	JOGENDRA SINGH	AGRA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
95	AP301090056230123	AKSHYA KUMAR	Male	PREETAM SINGH	BHATINDA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
96	NA	AMAN PRAKASH	Male	NA	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
97	AM171194081230123	ANKIT THAPLIYAL	Male	MANGAL MOHAN THAPLIYAL	DEHRADUN	Delhi & Uttarakhand	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
98	AC010790088200123	ANKUR YADAV	Male	CHANDRA BHANU YADAV	MEERUT	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
99	AJ061295016230123	ANNU SHARMA	Female	JAIBHAGWAN SHARMA	KARNAL	Haryana	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
100	AL150193040020123	ANUBHAV CHANDRA	Male	LALLAN RAM	GORAKHPUR	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
101	AJ240396027030423	Anurag Katara	Male	Jagdish Prasad Katara	CHANDIGARH	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
102	AY220694086010223	ANUSHREE	Female	Aditya Nath Jha	LUDHIANA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
103	AY020794057200123	ASHISH YADAV	Male	YOGENDRA SINGH YADAV	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
104	AR210791086200123	ASHWANI YADAV	Male	RAM NIWAS	LUDHIANA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
105	AB06029209400123	ATUL CHAUHAN	Male	BALCHAND CHAUHAN	KANPUR	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
106	AK100595040200123	ATUL VERMA	Male	KEDAR NATH VERMA	GORAKHPUR	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
107	AR161196057200123	AVNEESH KUMAR MEENA	Male	RISHIKESH MEENA	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
108	DS080795057230123	DEEPAK MEENA	Male	SHRIRAM MEENA	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
109	DR050195057200123	DINESH KUMAR MISHRA	Male	RAMESH KUMAR MISHRA	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
110	GR180995057200123	GAJANAND MEENA	Male	RAMLAL MEENA	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
111	HS030194057200123	HEMANT KUMAR SINGH KUTAR	Male	SHIV PRASAD KUTAR	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
112	JS140794078230123	JALAJ KASHYAP	Male	SHYAM KISHORE SINGH	AMRITSAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
113	KR270191078100423	Karambir Singh	Male	RAJENDER SINGH	AMRITSAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
114	KS300693078240123	KIRAN	Female	SATPAL	AMRITSAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
115	KR210895030300123	KUMKUM MEENA	Female	RAMCHANDAR MEENA	JALANDHAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
116	MI070396081250123	MUDASSIR KHAN	Male	IRFAN AHMAD KHAN	DEHRADUN	Delhi & Uttarakhand	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
117	NK290594088200123	NIKHIL TIWARI	Male	KAMALESK KUMAR TIWARI	MEERUT	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
118	RS030790105250123	RAJNEESH DIXIT	Male	SURESH NARAIN DIXIT	AGRA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
119	RB210789088200123	RAM BABU YADAV	Male	BASANT LAL YADAV	MEERUT	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
120	RR160296057200123	RAMAKANT YADAV	Male	RAJ PATI YADAV	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
121	RA201195057200123	RONAK ASHARAM MEENA	Male	ASHARAM MEENA	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
122	SL041092088200123	SANTOSH KUMAR YADAV	Male	LAKSHIRAM YADAV	MEERUT	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
123	SB100791057200123	SHAILENDRA ARYA	Male	BALAK RAM ARYA	NOIDA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
124	SR150795088200123	SHASHANK RANA	Male	ROHAN SINGH	MEERUT	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
125	SN021094027270123	SONU SINGH YADAV	Male	NANDLAL SINGH YADAV	CHANDIGARH	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-2, New Delhi	11-12-2023	2
126	AD100390058230123	ANKIT	Male	DAYANAND	AMBATTUR	Chennai & Puducherry (Chennai)	RTC-Batch-2, Chennai	11-12-2023	2
127	NA	Ankit	Male	Indrajeet	Tambaram	Chennai & Puducherry (Chennai)	RTC-Batch-2, Chennai	11-12-2023	2
128	AA160892009200123	ARJIT DUBEY	Male	ARVIND KUMAR DUBEY	KOZHIKODE (CALICUT)	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-2, Chennai	11-12-2023	2
129	AP120694120200123	ASHWIN G	Male	P V GANGADHARAN	KOCHI	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-2, Chennai	11-12-2023	2
130	BA050691108200123	BALAJI A	Male	A RAGHUNATHA	MYSORE	Karnataka & Goa	RTC-Batch-2, Chennai	11-12-2023	2
131	BJ290196059200123	BALAJI J	Male	J JAMBUKESAN	NAGERCOIL	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-2, Chennai	11-12-2023	2
132	BB020293135240123	BANOTH KETHAN	Male	BANOTH HACHYA	HYDERABAD (MADHAPUR)	Telangana (Hyderabad)	RTC-Batch-2, Chennai	11-12-2023	2
133	BH081293141200123	BUVANESH S H	Male	HEMANTH KUMAR E	CHENNAI (SOUTH)	Chennai & Puducherry (Chennai)	RTC-Batch-2, Chennai	11-12-2023	2
134	CS17089404700123	CHAITHANYA PAUL NAKKA	Male	SAMUEL PAUL NAKKA	CHENNAI (NORTH)	Chennai & Puducherry (Chennai)	RTC-Batch-2, Chennai	11-12-2023	2
135	CB170194141200123	CHANCHAL PANWAR	Male	BHAGWATI PRASAD PANWAR	CHENNAI (SOUTH)	Chennai & Puducherry (Chennai)	RTC-Batch-2, Chennai	11-12-2023	2
136	KN191094114270123	KADAM AJAY NAGSEN	Male	NAGSEN DHONDIRAM KADAM	SALEM	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-2, Chennai	11-12-2023	2
137	KK240996033230123	KAMINENI ANAND BABU	Male	KAMINENI MOHAN RAO	GUNTUR	Andhra Pradesh (Vijaywada)	RTC-Batch-2, Chennai	11-12-2023	2
138	KK250691135250123	KANDULA RAVI CHANDRA	Male	KANDULA RAJA BAPAAIAH	HYDERABAD (MADHAPUR)	Telangana (Hyderabad)	RTC-Batch-2, Chennai	11-12-2023	2
139	KK120195138200123	KOUSHIK BISWAS	Male	KHOKAN BISWAS	BENGALURU (ELECTRONIC CITY)	Karnataka & Goa	RTC-Batch-2, Chennai	11-12-2023	2

ANNEXURE-I

List of Trainee Officers for next phase of Training at CGA. Batch, Location, Date are mentioned against each Trainee name

S.No	Employee ID	Employee Name	Gender	Father Name	Present Place of Posting	Zone	CGA, Place of Training	Training Commencement Date	CGA TRAINING BATCH NUMBER
140	KR280293127270123	KULDEEP SINGH	Male	RAMESH KUMAR	TUMKUR	Bengaluru	RTC-Batch-2, Chennai	11-12-2023	2
141	MK150992100250123	MAYANK SINGH	Male	KASHISH SINGH	THIRUVANANTHAPURAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-2, Chennai	11-12-2023	2
142	MA110688140160223	MOHAMMAD RAYEES AHMAD	Male	AINUDDIN	CHENNAI (NORTH)	Chennai & Puducherry (Chennai)	RTC-Batch-2, Chennai	11-12-2023	2
143	NN140490141040523	Narapinni Chinna Rao	Male	Apparao	CHENNAI (SOUTH)	Chennai & Puducherry (Chennai)	RTC-Batch-2, Chennai	11-12-2023	2
144	NN18088902230123	NIMMANA SRAVAN KUMAR	Male	NIMMANA SATYANARAYANA	UDUPI	Karnataka & Goa	RTC-Batch-2, Chennai	11-12-2023	2
145	ND010793114200123	NITISH RAI	Male	DINDAYAL RAI	SALEM	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-2, Chennai	11-12-2023	2
146	PP020996026230123	PATIL AKSHAY MANILAL	Male	PATIL MANILAL BABURAO	KOLLAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-2, Chennai	11-12-2023	2
147	PP081293120200123	PAWAR VIKRAM MADHUKAR	Male	PAWAR MADHUKAR N	KOCHI	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-2, Chennai	11-12-2023	2
148	PP260292005200123	PRATIK PRAKASHRAO KHODE	Male	PRAKASH RAO	COIMBATORE	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-2, Chennai	11-12-2023	2
149	RN120890044230123	RAGHAVENDER K	Male	NARSIMHULU K	NIZAMABAD	Telangana (Hyderabad)	RTC-Batch-2, Chennai	11-12-2023	2
150	RA010785110010223	RAMESH MARISERLA	Male	ARJUNA NAIDU	KADAPA	Andhra Pradesh (Vijaywada)	RTC-Batch-2, Chennai	11-12-2023	2
151	RE0312921110230123	RAMESHWARA RAO GUPTA P	Male	ESWARIAH P	KADAPA	Andhra Pradesh (Vijaywada)	RTC-Batch-2, Chennai	11-12-2023	2
152	RO160398005200123	RAVINDRA SINGH	Male	OMVEER SINGH	COIMBATORE	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-2, Chennai	11-12-2023	2
153	RS170195134230123	ROHIT AGARWAL	Male	SATYANARAYANA AGARWAL	HYDERABAD (BARKATPURA)	Telangana (Hyderabad)	RTC-Batch-2, Chennai	11-12-2023	2
154	RS281090026200123	ROHIT SAJEEV	Male	SAJEEV KUMAR	KOLLAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-2, Chennai	11-12-2023	2
155	SM190395141050423	SABA PARVEEN	Female	MOHD MUZAMMIL	CHENNAI SOUTH	Chennai & Puducherry (Chennai)	RTC-Batch-2, Chennai	11-12-2023	2
156	SN111193007200123	SKANDA KUMARA N N	Male	NAGARAJA N R	BELLARY	Karnataka & Goa	RTC-Batch-2, Chennai	11-12-2023	2
157	SW110997047200123	SUBAM RAJ W	Male	WAKIL PRASAD	CHENNAI (NORTH)	Chennai & Puducherry (Chennai)	RTC-Batch-2, Chennai	11-12-2023	2
158	SR250997025250123	SWATI UDDEY	#N/A	RAMKRISHNA UDDEY	KOTTAYAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-2, Chennai	11-12-2023	2
159	UA010294025200123	UNNIKISHNAN A K	#N/A	AMPATTU ASHOK KUMAR	KOTTAYAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-2, Chennai	11-12-2023	2
160	YB180196009060323	YOGANSHU PATEL	Male	BASANT PATEL	KOZHIKODE (CALICUT)	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-2, Chennai	11-12-2023	2
161	AD071095039230123	ABHISHEK AGARWAL	Male	D K SINGHAL	BHOPAL	Madhya Pradesh & Chhattisgarh (Bhopal)	RTC-Batch-2, Kolkata	11-12-2023	2
162	AR280597084200123	AMAR BAGHEL	Male	RUAL BAGHEL	VELLORE	Chennai & Puducherry (Chennai)	RTC-Batch-2, Kolkata	11-12-2023	2
163	Not Available	Anand Maitreya	Male	Not Available	Not Available	Gujarat (Ahmedabad)	RTC-Batch-2, Kolkata	11-12-2023	2
164	BB100892137240123	BANOTHU BHARATH KUMAR	Male	BANOTHU DASURU	BENGALURU (MALLESWARAM)	Bengaluru	RTC-Batch-2, Kolkata	11-12-2023	2
165	BB200793017250123	BEHERA GIRIDHAR	Male	BEHERA SIMHACHALAM	RAJAHMUNDRY	Andhra Pradesh (Vijaywada)	RTC-Batch-2, Kolkata	11-12-2023	2
166	CC031193136250123	CHAUDHAR VISHAL SHESHAO	Male	CHAUDHAR SHESHAO JAYWANTRAO	BENGALURU (CENTRAL)	Bengaluru	RTC-Batch-2, Kolkata	11-12-2023	2
167	DD301291073240123	DANDGE TUSHAR NARAYANRA	Male	DANDGE NARAYAN	PUNE	Maharashtra (Pune)	RTC-Batch-2, Kolkata	11-12-2023	2
168	KV070595116230123	KUNDAN KUMAR	Male	VINOD KUMAR SINGH	BHUBANESHWAR	Odisha (Bhubaneswar)	RTC-Batch-2, Kolkata	11-12-2023	2
169	NR030393116200123	NEERAJ KUMAR	Male	RAM BACHAN SHARMA	BHUBANESHWAR	Odisha (Bhubaneswar)	RTC-Batch-2, Kolkata	11-12-2023	2
170	PS170993041200123	PANKAJ GUPTA	Male	SUMER PRASAD GUPTA	ROURKELA	Odisha (Bhubaneswar)	RTC-Batch-2, Kolkata	11-12-2023	2
171	PN270397116200123	PRASHANT KUMAR	Male	NARESH SHARMA	BHUBANESHWAR	Odisha (Bhubaneswar)	RTC-Batch-2, Kolkata	11-12-2023	2
172	RB030993083200123	RAHUL BARNWAL	Male	BIRENDRA KUMAR BARNWAL	BRAHMAPUR	Odisha (Bhubaneswar)	RTC-Batch-2, Kolkata	11-12-2023	2
173	RN081094116200123	ROHIT KUMAR CHOUDHARY	Male	CHOUHDARY	BHUBANESHWAR	Odisha (Bhubaneswar)	RTC-Batch-2, Kolkata	11-12-2023	2
174	RB250496123230123	ROHIT SAH	Male	BADRI SAH	KEONJHAR	Odisha (Bhubaneswar)	RTC-Batch-2, Kolkata	11-12-2023	2
175	SG020395092720123	SAMOM DEEPAK SINGH	Male	S BIRJIT SINGH	AGARTALA	NER (Guwahati)	RTC-Batch-2, Kolkata	11-12-2023	2
176	SN101293122270123	SAMUEL CHINSONMUNG	Male	N NEHSIAL	TINSUKIA	NER (Guwahati)	RTC-Batch-2, Kolkata	11-12-2023	2
177	SY170491128200123	SANKALP KUMAR	Male	YOGENDRA SINGH	GUWAHATI	NER (Guwahati)	RTC-Batch-2, Kolkata	11-12-2023	2
178	SN310191128200123	SOYO NINGSHEN	Male	NINGSHEN NGATHINGKHUI	GUWAHATI	NER (Guwahati)	RTC-Batch-2, Kolkata	11-12-2023	2
179	SC260994074230123	SUNNY SAHAY	Male	CHANDRA MOHAN SAHAY	RANCHI	Bihar & Jharkhand (Patna)	RTC-Batch-2, Kolkata	11-12-2023	2
180	UJ310795123200123	UTSAB CHANDA	Male	UTTAM CHANDA	KEONJHAR	Odisha (Bhubaneswar)	RTC-Batch-2, Kolkata	11-12-2023	2
181	AB180894086200123	AAKASH VERMA	Male	BABULAL VERMA	LUDHIANA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
182	AS170896045200123	AJAY KUMAR DHAKA	Male	SOHAN LAL DHAKA	KOTA	Rajasthan (Jaipur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
183	AK030995094200123	AJAY KUSHWAHA	Male	KASHIRAM KUSHWAHA	KANPUR	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
184	AA070393062200123	ANIMESH KUMAR SINHA	Male	ARVIND KUMAR SINHA	INDORE	Madhya Pradesh & Chhattisgarh (Bhopal)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
185	GB070194030020223	GULABDEEP SINGH THIND	Male	BALIIT SINGH THIND	JALANDHAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
186	KB280695078230123	KARANBIR SINGH MANN	Male	BIKERMIIT SINGH MANN	AMRITSAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
187	MV15069508620323	MAHAKTA MEENA	Female	VIJAY KUMAR MEENA	LUDHIANA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
188	MP231094087200123	MAHENDRA PRATAP SINGH	Male	PRAHLAD SINGH	LUCKNOW	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
189	MS200589013200123	MANEESH KUMAR YADAV	Male	SHIV PRASAD YADAV	VARANASI	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
190	NK010895030230123	NAVEEN	Male	KULDEEP SINGH	JALANDHAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
191	PD07190104200123	PRASHANT KUMAR SINGH	Male	DINESH SINGH	ALLAHABAD	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
192	PL040993045200123	PRASHANT SRIVASTAVA	Male	LALLAN LAL SRIVASTAVA	BAREILLY	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
193	RM020195105200123	RAHUL KUMAR VERMA	Male	MANSHARAM VERMA	AGRA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
194	RR300991043200123	RAJAN HARDAHA	Male	RAJENDRA KUMAR HARDAHA	BAREILLY	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
195	RB010792013300123	RAVENDRA SINGH PATEL	Male	BHOOPENDRA SINGH PATEL	VARANASI	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
196	RK160699027230123	RISHABH SARCAIK	Male	KEWAL RAM	CHANDIGARH	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
197	RK160699056230123	RITESH SARCAIK	Male	KEWAL RAM	BHATINDA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
198	RJ080192030230123	RUPINDER KAUR	Female	JATINDER SINGH	JALANDHAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
199	SR291192086230123	SAGAR TANDON	Male	RADHEY SHYAM TANDON	LUDHIANA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
200	SH150788087200123	SANDEEP KUMAR SINGH	Male	HARIBANSH SINGH	LUCKNOW	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
201	SM180792078240123	SANGEETA YADAV	Female	MANPHOOL SINGH	AMRITSAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
202	SK081293056240123	SANJIV YADAV	Male	KRISHAN KUMAR	BHATINDA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
203	SA150794094200123	SARVESHVAR SINGH	Male	ANOOOP KUMAR SINGH	KANPUR	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3

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List of Trainee Officers for next phase of Training at CGA. Batch, Location, Date are mentioned against each Trainee name

S.No	Employee ID	Employee Name	Gender	Father Name	Present Place of Posting	Zone	CGA, Place of Training	Training Commencement Date	CGA TRAINING BATCH NUMBER
204	SV28079704300123	SAURABH MISHRA	Male	VIJAY KUMAR MISHRA	BAREILLY	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
205	SA110796056230123	SHESHAN SHENIWAL	Male	ARUN KUMAR SINHA	BHATINDA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
206	SS040296056240123	SHIVAM	Male	SUDARSHAN KUMAR	BHATINDA	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
207	SM100595027270123	SHIVAM VATS	Male	MANISH KUMAR	CHANDIGARH	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
208	SU031295027230123	SHUBHAM TYAGI	Male	UMESH CHANDRA TYAGI	CHANDIGARH	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
209	SS231292105200123	SUMIT KUMAR PAL	Male	SUKHDEV PRASAD	AGRA	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
210	SS170596087200123	SUMIT SONI	Male	SANTOSH KUMAR SONI	LUCKNOW	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
211	TR220393027310123	TUSHAR SINGH	Male	RAMJASH KUMAR	CHANDIGARH	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
212	UA030792040200123	UTKARSH KUMAR	Male	ARUN KUMAR UPADHYAY	GORAKHPUR	Uttar Pradesh (Kanpur)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
213	VD141087027240123	VIPIAN RAJ	Male	DHARM RAJ	CHANDIGARH	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
214	VR090294030230123	VIVEK YADAV	Male	RAJ SINGH	JALANDHAR	Punjab & HP (Chandigarh)	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
215	ZS050295081240123	ZAKI ANWAR NAQVI	Male	SYED NASEEM AKHTAR NAQVI	DEHRADUN	Delhi & Uttarakhand	INGAF (HQ)-Batch-3, New Delhi	09-01-2024	3
216	AK101193035230123	AKASH CHATTERJEE	Male	KUMAR SUROJIT CHATTERJEE	AHMEDABAD	Gujarat (Ahmedabad)	RTC-Batch-3, Chennai	09-01-2024	3
217	AM161096035230123	AKASH JHA	Male	MIHIR KUMAR JHA	AHMEDABAD	Gujarat (Ahmedabad)	RTC-Batch-3, Chennai	09-01-2024	3
218	AA121291145230123	ANSHUMAAN GOEL	Male	A K GOEL	GURGAON (WEST)	Haryana	RTC-Batch-3, Chennai	09-01-2024	3
219	AR060795125230123	ARVIND YADAV	Male	RAJNATH YADAV	BANDRA	Mumbai-I (Bandra)	RTC-Batch-3, Chennai	09-01-2024	3
220	HR061195085230123	HARSH MEENA	Male	RAM CHARAN MEENA	MADURAI	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-3, Chennai	09-01-2024	3
221	J1190694093250123	JUNAIDKHAN JAFARKHAN PATH	Male	JAFARKHAN	NASIK	Maharashtra (Pune)	RTC-Batch-3, Chennai	09-01-2024	3
222	KS110797073230123	KAJAL DAGAR	Female	SHRIOM DAGAR	PUNE	Maharashtra (Pune)	RTC-Batch-3, Chennai	09-01-2024	3
223	KS090593073230123	KHOBRADE YOGESH SUNIL	Male	SUNIL WAMANRAO KHOBRADE	PUNE	Maharashtra (Pune)	RTC-Batch-3, Chennai	09-01-2024	3
224	KA061190015230123	KRIKESH JHA	Male	ARUN KUMAR JHA	NARODA	Gujarat (Ahmedabad)	RTC-Batch-3, Chennai	09-01-2024	3
225	LL110691073240123	LAHANE SUNIL VENKATRAO	Male	LAHANE VENKATRAO TUKARAM	PUNE	Maharashtra (Pune)	RTC-Batch-3, Chennai	09-01-2024	3
226	MR240693155230123	MAULIK R THAKKAR	Male	ROHITKUMAR THAKKAR	PUNE (AKURDI)	Maharashtra (Pune)	RTC-Batch-3, Chennai	09-01-2024	3
227	MV250693119250123	MESHAM VAIBHAV VASANT	Male	VASANT MANGAL MESHAM	KANDIVALI	Mumbai-II (Thane)	RTC-Batch-3, Chennai	09-01-2024	3
228	MK170191046300123	MOHIT CHHAJER	Male	KANA RAM CHHAJER	RAJKOT	Gujarat (Ahmedabad)	RTC-Batch-3, Chennai	09-01-2024	3
229	NR141193147230123	NAVNEET AGARWAL	Male	RAKESH AGARWAL	RO MUMBAI-2 (DADAR)	Mumbai-I (Bandra)	RTC-Batch-3, Chennai	09-01-2024	3
230	NT020396149200123	NAVNEET ANAND	Male	TAPENDRA SINGH	RO MUMBAI-4 (POWAI)	Mumbai-I (Bandra)	RTC-Batch-3, Chennai	09-01-2024	3
231	PS290792149200123	PANKAJ YADAV	Male	SHRI CHANDRA YADAV	RO MUMBAI-4 (POWAI)	Mumbai-I (Bandra)	RTC-Batch-3, Chennai	09-01-2024	3
232	PP050794058200123	PATIL RAHUL MADHUKAR	Male	PATIL MADHUKAR RAGHUNATH	AMBATTUR	Chennai & Puducherry (Chennai)	RTC-Batch-3, Chennai	09-01-2024	3
233	SS28018908002023	SAV SAMLESHKUMAR	Male	SHAMBHU	MYSORE ROAD	Bengaluru	RTC-Batch-3, Chennai	09-01-2024	3
234	SN250793100230123	SHARANABASAVA YETAGAL	Male	NAGAPPA YETAGAL	THIRUVANANTHAPURAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-3, Chennai	09-01-2024	3
235	SR180393060200123	SHILPASHREE R	Female	RAMESH S	K R PURAM (WHITEFIELD)	Bengaluru	RTC-Batch-3, Chennai	09-01-2024	3
236	SP030292053200123	SHREYASH PAL	Male	PUTTAN LAL PAL	TIRUNELVELI	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-3, Chennai	09-01-2024	3
237	SS101292120200123	SURAJ KUMAR	Male	SHEKHAR KUMAR SINGH	KOCHI	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-3, Chennai	09-01-2024	3
238	SV140993038200123	SWETA GUPTA	Female	VISHAL KUMAR TANAKALA	TAMBARAM	Chennai & Puducherry (Chennai)	RTC-Batch-3, Chennai	09-01-2024	3
239	TT260491107230123	TANAKALA PUNAM SIVA SURYA	Male	VENKATARAMANA	VISAKHAPATNAM	Andhra Pradesh (Vijaywada)	RTC-Batch-3, Chennai	09-01-2024	3
240	UG230391060200123	UJWAL G SHETTY	Male	GOPALKRISHNA M SHETTY	K R PURAM (WHITEFIELD)	Bengaluru	RTC-Batch-3, Chennai	09-01-2024	3
241	VR160494120200123	VARTIKA ANAND	Female	RAJ KISHORE	KOCHI	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-3, Chennai	09-01-2024	3
242	VV111093110270123	VELMA MAHENDHAR REDDY	Male	VELMA DEVENDHAR	KADAPA	Andhra Pradesh (Vijaywada)	RTC-Batch-3, Chennai	09-01-2024	3
243	VV211097114200123	VIKASH KUMAR	Male	VIJAY DAYAL BIHARI	SALEM	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-3, Chennai	09-01-2024	3
244	VD230990136200123	VIKRAM PATIL	Male	DILIP PATIL	BENGALURU (CENTRAL)	Bengaluru	RTC-Batch-3, Chennai	09-01-2024	3
245	V5300195120230123	VINITA YADAV	Female	SEDURAM YADAV	KOCHI	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-3, Chennai	09-01-2024	3
246	VK190895061230123	VIRENDRA TANDEKAR	Male	KUNDAN TANDEKAR	SIDDIPET	Telangana (Hyderabad)	RTC-Batch-3, Chennai	09-01-2024	3
247	V5100899033240123	VISHAL KUMAR	Male	SATYAVEERSINGH	GUNTUR	Andhra Pradesh (Vijaywada)	RTC-Batch-3, Chennai	09-01-2024	3
248	VM300590085230123	VISHAL MARU	Male	MOHANLAL MARU	MADURAI	Tamil Nadu (Excluding Chennai) (Coimbatore)	RTC-Batch-3, Chennai	09-01-2024	3
249	VB120196025200123	VISHNU NARAYANA PRASAD K	Male	BALAKRISHNAN K V	KOTTAYAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-3, Chennai	09-01-2024	3
250	ZA260693100200123	ZUBIN ABY KURIAN	Male	ABY C KURIAN	THIRUVANANTHAPURAM	Kerala & Lakshadweep (Thiruvananthapuram)	RTC-Batch-3, Chennai	09-01-2024	3
251	AM020490151250123	ADWAIT SINGH CHOUHAN	Male	MAHENDRA SINGH CHOUHAN	KANDIVALI EAST	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
252	AS100191001200123	AKSHAY KUMAR MISRA	Male	SATGURU MISHRA	VASHI	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
253	AK190595001200123	AVNEESH KAUSHIK	Male	KAILASH CHANDRA KAUSHIK	VASHI	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
254	DT150794014200123	DEEPAK KUMAR SINGH	Male	TEJNARAYAN SINGH	SHIMOGA	Karnataka & Goa	RTC-Batch-3, Kolkata	09-01-2024	3
255	MN230995153250123	MURGENDRA NANASO GHULAN	Male	NANASO GHULANAWAR	THANE (SOUTH)	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
256	MS221292151240123	NIKHIL SUNIL MALVIYA	Male	SUNIL RAMKISAN MALVIYA	KANDIVALI EAST	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
257	NV011095119230123	NIKUMBH BHAVESH VISHWARU	Male	VISHWARUP DEVIDAS NIKUMBH	KANDIVALI	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
258	OD140192149200123	OM ADITYA	Male	DIPAK KUMAR VERMA	RO MUMBAI-4 (POWAI)	Mumbai-I (Bandra)	RTC-Batch-3, Kolkata	09-01-2024	3
259	PS260891148270123	PIYUSH	Male	SUNIL KUMAR KANTH	Bandra-III (Nariman Point) (East)	Mumbai-I (Bandra)	RTC-Batch-3, Kolkata	09-01-2024	3
260	PU260494125230123	PRASHANT ULHAS KULKARNI	Male	ULHAS BALWANT KULKARNI	BANDRA	Mumbai-I (Bandra)	RTC-Batch-3, Kolkata	09-01-2024	3
261	SS170194152230123	SANKET SADASHIV PATIL	Male	SADASHIV DADU PATIL	THANE NORTH	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
262	SM060192015010223	SHUBHAM PATHAK	Male	MANOJ KUMAR PATHAK	NARODA	Gujarat (Ahmedabad)	RTC-Batch-3, Kolkata	09-01-2024	3
263	SR260294151230123	STUTI VERMA	Female	RAJENDRA PRASAAD	KANDIVALI EAST	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
264	SM221294136200123	SUSMITA TARAFDAR	Female	MANDU KUMAR TARAFDAR	BENGALURU (CENTRAL)	Bengaluru	RTC-Batch-3, Kolkata	09-01-2024	3
265	SN250891151060223	SWAPNIL NANDU THANGE	Male	NANDU KISAN THANGE	KANDIVALI EAST	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
266	SG301093153250123	SWAROOP GHANSHAM PUNSE	Male	GHANSHAM PUNSE	THANE (SOUTH)	Mumbai-II (Thane)	RTC-Batch-3, Kolkata	09-01-2024	3
267	UR0803960808200123	UJJWAL KUMAR	Male	RAJESH KUMAR	BHARUCH	Gujarat (Ahmedabad)	RTC-Batch-3, Kolkata	09-01-2024	3
268	UA260195111200123	UTTAM KAPOOR	Male	ANIL KUMAR	NAGPUR	Maharashtra (Pune)	RTC-Batch-3, Kolkata	09-01-2024	3
269	VS290895147240123	VIJAY SANJAY DEVKATE	Male	SANJAY NAMDEV DEVKATE	RO MUMBAI-2 (DADAR)	Mumbai-I (Bandra)	RTC-Batch-3, Kolkata	09-01-2024	3
270	VS101096102230123	VIPUL DAGAR	Male	SOMBIR DAGAR	VATWA	Gujarat (Ahmedabad)	RTC-Batch-3, Kolkata	09-01-2024	3

ANNEXURE-I

List of Trainee Officers for next phase of Training at CGA. Batch, Location, Date are mentioned against each Trainee name

S.No	Employee ID	Employee Name	Gender	Father Name	Present Place of Posting	Zone	CGA, Place of Training	Training Commencement Date	CGA TRAINING BATCH NUMBER
271	AS100396039200123	ABHINAV SONI	Male	SHRIKRISHNA SONI	BHOPAL	Madhya Pradesh & Chhattisgarh (Bhopal)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
272	AB051292023240123	ABHINAV BUNKAR	Male	BHAGWAN LAL BUNKAR	VADODARA	Gujarat (Ahmedabad)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
273	AR080894001270123	AKHIL SINGH	Male	RAJENDRA PRASAD SINGH	VASHI	Mumbai-II (Thane)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
274	AG020593125010223	AMAN	Male	GORAKH NATH SINGH	BANDRA	Mumbai-I (Bandra)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
275	AM200793151200123	AMBIKA AGARWAL	Female	MUKESH KUMAR AGARWAL	KANDIVALI EAST	Mumbai-II (Thane)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
276	AP241193119270123	ANMOL VARSHNEY	Female	PUSPENDRA KUMAR VARSHNEY	KANDIVALI	Mumbai-II (Thane)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
277	AA100498045200123	ARCHIT YADAV	Male	ASHOK KUMAR YADAV	KOTA	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
278	AA180890075170223	ARKATEJ GANGULY	Male	ANUP KUMAR GANGULY	KOLHAPUR	Maharashtra (Pune)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
279	AB110790011200123	ASHISH KODAP	Male	BAL MUKUND VERMA	UDAIPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
280	AD201096093230123	AVINASH DASHRATH JADHAO	Male	DASHRATH	NASIK	Maharashtra (Pune)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
281	BD010196020030223	BAIDYANATH KUMAR	Male	DILIP KUMAR JHA	UJJAIN	Madhya Pradesh & Chhattisgarh (Bhopal)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
282	BF161191096270123	BELAL TAUHEED	Male	FIROZUT TAUHEED	AURANGABAD	Maharashtra (Pune)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
283	BD020290155200123	BHUSHAN DINESH MAHALE	Male	DINESH SAKHARAM MAHALE	PUNE (AKURDI)	Maharashtra (Pune)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
284	CH190796050200123	CHANDRAVEER GURJAR	Male	HARDAYAL GURJAR	JAIPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
285	DR290594153240123	DABHERAO AKSHAY RAJENDRA	Male	RAJENDRA JAYSINGH DABHERAO	THANE (SOUTH)	Mumbai-II (Thane)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
286	DP020294023010223	DEEPAK KUMAR	Male	PRAMOD KUMAR SAHU	VADODARA	Gujarat (Ahmedabad)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
287	GR161292067230123	GAURAV GUNAWAT	Male	RAMESH CHAND MEENA	VAPI	Gujarat (Ahmedabad)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
288	HJ100792032520123	HEMENDRA KUMAR	Male	JAGAT RAM	AHMEDABAD	Gujarat (Ahmedabad)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
289	HS101295050200123	HIMANSHU BIKONIA	Male	SURESH KUMAR BIKONIA	JAIPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
290	HM260192003240123	HITESH KUMAR TIWARI	Male	MOHAN LAL TIWARI	GWALIOR	Madhya Pradesh & Chhattisgarh (Bhopal)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
291	JR210595050200123	JITENDRA GAWARIYA	Male	RAJ KUMAR GAWARIYA	JAIPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
292	KB271286035230123	KAPIL DEV	Male	BABU LAL SHASTRI	AHMEDABAD	Gujarat (Ahmedabad)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
293	KV180696011200123	KAPIL GUPTA	Male	VINOD KUMAR GUPTA	UDAIPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
294	MS090797035230123	MEHUL KUMAR	Male	SURENDER KUMAR	AHMEDABAD	Gujarat (Ahmedabad)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
295	NR100998063200123	NISHA PANWAR	Female	RENWATI LAL PANWAR	JODHPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
296	PM200497063200123	PRADEEP KUMAR GARG	Male	MUKESH CHAND GARG	JODHPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
297	RA141293062200123	RAHUL SHRIVASTAVA	Male	ASHOK KUMAR SHRIVASTAVA	INDORE	Madhya Pradesh & Chhattisgarh (Bhopal)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
298	RJ150895011200123	RAMRAJ MEENA	Male	JAGANNATH MEENA	UDAIPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
299	SY030896070130223	SHOAIB UR REHMAN	Male	YASEEN UR REHMAN	JABALPUR	Madhya Pradesh & Chhattisgarh (Bhopal)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
300	SH220396050200123	SHUBHAM AGARWAL	Male	HUKAM CHAND AGARWAL	JAIPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
301	SL020795020230123	SHUBHAM MAHORE	Male	L P MAHORE	UJJAIN	Madhya Pradesh & Chhattisgarh (Bhopal)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
302	SR240592039270123	SUNEET MINHAS	Male	RAJKUMAR MINHAS	BHOPAL	Madhya Pradesh & Chhattisgarh (Bhopal)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
303	SR121292063200123	SUSHIL KUMAR BAIRWA	Male	RAMSWAROOP BAIRWA	JODHPUR	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
304	VK240295062200123	VINAY KUMAR	Male	KRISHAN RAM	INDORE	Madhya Pradesh & Chhattisgarh (Bhopal)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
305	YR020793045270123	YOGESH KHERAJANI	Male	RAM CHANDRA KHERAJANI	KOTA	Rajasthan (Jaipur)	INGAF (HQ)-Batch-4, New Delhi	12-02-2024	4
306	AG231296096230123	ANISH GIRISH JOSHI	Male	GIRISH BINDURAO JOSHI	AURANGABAD	Maharashtra (Pune)	RTC-Batch-4, Chennai	12-02-2024	4
307	AR100292073200123	ANUJ KUMAR CHAUDHARY	Male	RAJESH KUMAR CHAUDHARY	PUNE	Maharashtra (Pune)	RTC-Batch-4, Chennai	12-02-2024	4
308	AM120494035230123	ASHWANI PALAWAT	Male	MAHENDRA SINGH PALAWAT	AHMEDABAD	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
309	DM100795035230123	DEEPAK KUMAR MEENA	Male	MATHURA LAL MEENA	AHMEDABAD	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
310	DC051190023020323	DEEPAK RANA	Male	CHAND KIRAN	VADODARA	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
311	DR260998008200123	DEEPTI CHOUDHARY	Female	RAJVIR SINGH	BHARUCH	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
312	DD090895148200123	DHRUV D AGARWAL	Male	DINESH KUMAR GUPTA	RO MUMBAI-3 (NARIMAN POINT)	Mumbai-I (Bandra)	RTC-Batch-4, Chennai	12-02-2024	4
313	KJ160395117200123	KANISHK BHUKAR	Male	JITENDRA KUMAR BHUKAR	GOA	Karnataka & Goa	RTC-Batch-4, Chennai	12-02-2024	4
314	KS091295125200123	KUNDAN SANTOSH HIRE	Male	SANTOSH SAHEBRAO HIRE	BANDRA	Mumbai-I (Bandra)	RTC-Batch-4, Chennai	12-02-2024	4
315	MS241090067230123	MANISH YADAV	Male	S R YADAV	VAPI	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
316	NV140793067230123	NISHIT KUMAR	Male	VIJAY KUMAR SINGH	VAPI	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
317	NS280197035230123	NITISH KUMAR	Male	SUNIL KUMAR	AHMEDABAD	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
318	PR250593023010223	PANDEY PANKAJ KUMAR RAM	Male	RAM KUMAR	VADODARA	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
319	PN060797015230123	PAWAN KUMAR SHARMA	Male	NIRANJAN PRASAD SHARMA	NARODA	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
320	PM131193001230123	PAWAN PRAJAPATI	Male	MUNNI LAL PRAJAPATI	VASHI	Mumbai-II (Thane)	RTC-Batch-4, Chennai	12-02-2024	4
321	PR110899023240123	POOJA KHYALIA	Female	RAJPAL KHYALIA	VADODARA	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
322	PR220990034250123	PRANAY PATHAK	Male	RAJIV PATHAK	SURAT	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
323	PS040893148030223	PREETI	Female	SATBIR SINGH	Bandra-III (Nariman Point) (East)	Mumbai-I (Bandra)	RTC-Batch-4, Chennai	12-02-2024	4
324	PS240289034010223	PRERIT KANT	Male	SHREEKANT KUMAR SINGH	SURAT	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
325	RI060996034230123	RAJBIR SINGH MARWAH	Male	INDERJIT SINGH MARWAH	SURAT	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
326	RD010197046230123	RAM NIWAS SINWAR	Male	DANA RAM SINWAR	RAJKOT	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
327	RK010791155230123	ROHIT KUMAR VERMA	Male	KISHORE KUMAR VERMA	PUNE (AKURDI)	Maharashtra (Pune)	RTC-Batch-4, Chennai	12-02-2024	4
328	SM110991073200123	SAMYAK KAIN	Male	MADAN LAL KAIN	PUNE	Maharashtra (Pune)	RTC-Batch-4, Chennai	12-02-2024	4
329	SJ291293001250123	SANJEEV MEENA	Male	JAIRAM MEENA	VASHI	Mumbai-II (Thane)	RTC-Batch-4, Chennai	12-02-2024	4
330	SD040198153240123	SAURAV KUMAR SINGH	Male	DEVENDRA SINGH	Thane-II (South)	Mumbai-II (Thane)	RTC-Batch-4, Chennai	12-02-2024	4
331	SS090994008090223	SHASHANK KATARIA	Male	SURESH PAL	BHARUCH	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
332	SS220194119230123	SHASHANK KUMAR	Male	SHAILENDRA KUMAR	KANDIVALI	Mumbai-II (Thane)	RTC-Batch-4, Chennai	12-02-2024	4
333	SS190892034240123	SHASHANK SINGH	Male	SHIV SINGH	SURAT	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
334	SA240796046230123	SHEKHAR	Male	ANIL KUMAR	RAJKOT	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
335	SP230590024250123	SHRISH PRATIN PATTALWAR	Male	PRATIN RAJENDRA PATTALWAR	AKOLA	Maharashtra (Pune)	RTC-Batch-4, Chennai	12-02-2024	4
336	SM220394069230123	SHUBHAM MOHAN DERE	Male	MOHAN BHANUDAS DERE	SOLAPUR	Maharashtra (Pune)	RTC-Batch-4, Chennai	12-02-2024	4
337	VA080897111200123	VAIBHAV KUMAR	Male	AKHILESH KUMAR SINGH	NAGPUR	Maharashtra (Pune)	RTC-Batch-4, Chennai	12-02-2024	4
338	VB090695008200123	VIRENDRA KUMAR PAL	Male	BENI PRASAD PAL	BHARUCH	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
339	VC140191046230123	VIVEK KUMAR	Male	CHEFLAL MAHTO	RAJKOT	Gujarat (Ahmedabad)	RTC-Batch-4, Chennai	12-02-2024	4
340	YQ021092010250123	YOGITA SAHU	Female	YASHWANT RAM SAHU	SAGAR	Madhya Pradesh & Chhattisgarh (Bhopal)	RTC-Batch-4, Chennai	12-02-2024	4
341	KK180692136250123	KANDALA SRINIVAS	Male	K UDAY KUMAR	BENGALURU (CENTRAL)	Bengaluru	INGAF (HQ)-Batch-5, New Delhi	11-03-2024	5
342	KK040589147240123	KUNAL KISAN NAGE	Male	KISAN PRALHAD NAGE	RO MUMBAI-2 (DADAR)	Mumbai-I (Bandra)	INGAF (HQ)-Batch-5, New Delhi	11-03-2024	5
343	MM140595012230123	MARRU AKHIL	Male	MARRU VENKATESHWAR RAO	GULBARGA	Karnataka & Goa	INGAF (HQ)-Batch-5, New Delhi	11-03-2024	5
344	SN291292109270123	SAI TEJA KATLAGUNTA	Male	NAGA MALLESWARA RAO KATLAGUNTA	KUKATPALLY	Telangana (Hyderabad)	INGAF (HQ)-Batch-5, New Delhi	11-03-2024	5

ANNEXURE-I**List of Trainee Officers for next phase of Training at CGA. Batch, Location, Date are mentioned against each Trainee name**

S.No	Employee ID	Employee Name	Gender	Father Name	Present Place of Posting	Zone	CGA, Place of Training	Training Commencement Date	CGA TRAINING BATCH NUMBER
345	SD310197137230123	SHIVAM KUMAR	Male	DINANATH	BENGALURU (MALLESWARAM)	Bengaluru	INGAF (HQ)-Batch-5, New Delhi	11-03-2024	5
346	NA	Vivek Kumar	Male	NA	AMBATTUR	Chennai & Puducherry (Chennai)	INGAF (HQ)-Batch-5, New Delhi	11-03-2024	5

ANNEXURE-2
BATCHES AND DATE

S.NO	BATCH	TRAINING VENUE	PROPOSED DATE AS PER INGAF AND THEIR RTC AT CHENNAI AND KOLKATA	DURATION OF TRAINING	MODE OF TRAINING	NUMBER OF CANDIDATES (CAPACITY)
1	1	INGAF (HQ), NEW DELHI	13-11-2023 TO 24-11-2023	2 WEEKS	TRAINING OF THESE BATCHES WILL BE DONE AT INGAF & RTCs. STAY ARRANGEMENT OF TRAINEES WILL BE AT PDNASS, ZTI KOLKATA & ZTI CHENNAI.	35
2	1	RTC, INGAF, KOLKATA	13-11-2023 TO 24-11-2023	2 WEEKS		20
3	1	RTC, INGAF, CHENNAI	13-11-2023 TO 24-11-2023	2 WEEKS		35
4	2	INGAF (HQ), NEW DELHI	11-12-2023 TO 22-12-2023	2 WEEKS		35
5	2	RTC, INGAF, KOLKATA	11-12-2023 TO 22-12-2023	2 WEEKS		20
6	2	RTC, INGAF, CHENNAI	11-12-2023 TO 22-12-2023	2 WEEKS		35
7	3	INGAF (HQ), NEW DELHI	09-01-2024 TO 20-01-2024	2 WEEKS		35
8	3	RTC, INGAF, KOLKATA	09-01-2024 TO 20-01-2024	2 WEEKS		20
9	3	RTC, INGAF, CHENNAI	09-01-2024 TO 20-01-2024	2 WEEKS		35
10	4	INGAF (HQ), NEW DELHI	12-02-2024 TO 23-02-2024	2 WEEKS		35
12	4	RTC, INGAF, CHENNAI	12-02-2024 TO 23-02-2024	2 WEEKS		35
13	5	INGAF (HQ), NEW DELHI	11-03-2024 TO 22-03-2024	2 WEEKS		29 (23 Reserve List)

ANNEXURE-3
SESSION PLAN

**CONTROLLER GENERAL OF ACCOUNTS (CGA) TRAINING PHASE
ACCOUNT OFFICERS-ENFORCEMENT OFFICERS INDUCTION TRAINING
BATCH-2023**

**WEEK-1
SCHEDULE**

DATE	SESSION (TIME)	TOPICS	FACULTY
MONDAY	10:00-11:30	Fundamentals: i. Definition of Accounting ii. Functions of Accounting iii. Necessity of Accounting	As per the Institution where trainees are undergoing training.
	11:30 - 11:45	BREAK	
	11:45-12:45	Fundamentals: i. Definition of Accounting ii. Functions of Accounting iii. Necessity of Accounting	As per the Institution where trainees are undergoing training.
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Accounting Principles i. Concepts & Conventions ii. Cash and Mercantile Systems	As per the Institution where trainees are undergoing training.
	15:15 – 15:30	BREAK	
	15:30 – 16:45	Accounting Principles i. Concepts & Conventions ii. Cash and Mercantile Systems	As per the Institution where trainees are undergoing training.
	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
TUESDAY	10:00-11:30	Fundamentals of Double Entry System – General Principles	As per the Institution where trainees are undergoing training.
	11:30 - 11:45	BREAK	
	11:45-12:45	Fundamentals of Double Entry System – General Principles	As per the Institution where trainees are undergoing training.
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Fundamentals of Double Entry System – General Principles	As per the Institution where trainees are undergoing training.
	15:15 – 15:30	BREAK	
15:30 – 16:45	Fundamentals of Double Entry System – General Principles	As per the Institution	

			where trainees are undergoing training.
	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
WEDNESDAY	10:00-11:30	Accounting Cycle or Process – Journalisation and Ledgerisation. Recording transaction in Subsidiary books – Posting of Ledger	As per the Institution where trainees are undergoing training.
	11:30 - 11:45	BREAK	
	11:45-12:45	Accounting Cycle or Process – Journalisation and Ledgerisation. Recording transaction in Subsidiary books – Posting of Ledger	As per the Institution where trainees are undergoing training.
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Accounting of Bank transactions, bill transactions, preparation of bank reconciliation statements	As per the Institution where trainees are undergoing training.
	15:15 – 15:30	BREAK	
	15:30 – 16:45	Accounting of Bank transactions, bill transactions, preparation of bank reconciliation statements	As per the Institution where trainees are undergoing training.
	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
THURSDAY	10:00-11:30	Preparation of Trial Balance, Errors disclosed by Trial Balance and errors not disclosed by Trial Balance – rectification of errors	As per the Institution where trainees are undergoing training.
	11:30 - 11:45	BREAK	
	11:45-12:45	Preparation of Trial Balance, Errors disclosed by Trial Balance and errors not disclosed by Trial Balance – rectification of errors	As per the Institution where trainees are undergoing training.
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Preparation of final accounts i.e. manufacturing, trading and profit and loss accounts and balance Sheet.	As per the Institution where trainees are undergoing training.
	15:15 – 15:30	BREAK	
	15:30 – 16:45	Preparation of final accounts i.e. manufacturing, trading and profit and loss accounts and balance Sheet.	As per the Institution where trainees are undergoing training.
	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
FRIDAY	10:00-11:30	Intelligence, Investigation: Basics	

	11:30 - 11:45	BREAK	
	11:45-12:45	Intelligence, Investigation: Sources	
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Intelligence, Investigation: Collaborating with Other Government Departments for Financial/Other Returns	
	15:15 - 15:30	BREAK	
	15:30 - 16:45	Intelligence, Investigation: Collaborating with Other Government Departments for Financial/Other Returns	
	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	

**CONTROLLER GENERAL OF ACCOUNTS (CGA) TRAINING PHASE
ACCOUNT OFFICERS-ENFORCEMENT OFFICERS INDUCTION TRAINING
BATCH-2023**

**WEEK-2
SCHEDULE**

DATE	SESSION (TIME)	TOPICS	FACULTY
MONDAY	10:00-11:30	<p>Reading and Understanding of Financial Statements: Accounting Standards, Balance Sheet, Trial Balance, Profit & Loss Account, Annual Report, Auditor's report, Tax Audit Report (44AB of IT Act) (Basic concepts of Financial Accounting/ Classification of Accounts and their Concept) Accounting principles, Accounting Standards Accounting concepts & conventions Double entry system, Accounting terms Accounting equations, Personal Account, Real Account, Nominal Account Need for classification of accounts Reading Financial Statements Accounting process and accounting Capital and Revenue expenditure cycles Annual Report</p>	As per the Institution where trainees are undergoing training.
	11:30 - 11:45	BREAK	
	11:45-12:45	<p>Reading and Understanding of Financial Statements: Accounting Standards, Balance Sheet, Trial Balance, Profit & Loss Account, Annual Report, Auditor's report, Tax Audit Report (44AB of IT Act) (Basic concepts of Financial Accounting/ Classification of Accounts and their Concept) Accounting principles, Accounting Standards Accounting concepts & conventions Double entry system, Accounting terms Accounting equations, Personal Account, Real Account, Nominal Account Need for classification of accounts Reading Financial Statements Accounting process and accounting Capital and Revenue expenditure cycles Annual Report</p>	
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	

	14:00-15:15	<p>Book of Original Entry – Journal</p> <ul style="list-style-type: none"> -What is journal -Format of journal -Steps for journalizing -Rules of Debit /Credit -Exercise -Subsidiary book, Cash book, Sales book -Purchase book, Sales return book, Purchase return bill, Bills receivable/ payable books -PF Inspectors concern 	As per the Institution where trainees are undergoing training.
	15:15 – 15:30	BREAK	
	15:30 – 16:45	<p>Book of Original Entry – Journal</p> <ul style="list-style-type: none"> -What is journal -Format of journal -Steps for journalizing -Rules of Debit /Credit Exercise -Subsidiary book, Cash book, Sales book -Purchase book, Sales return book, Purchase return bill, Bills receivable/ payable books -PF Inspector concern 	As per the Institution where trainees are undergoing training.
	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
TUESDAY	10:00-11:30	<p>Ledger</p> <ul style="list-style-type: none"> -What is ledger -Format of ledger -Arrangement of accounting in ledger -Sub division of ledger -Steps in posting -Balancing of account 	As per the Institution where trainees are undergoing training.
	11:30 - 11:45	BREAK	
	11:45-12:45	<p>Trial Balance</p> <ul style="list-style-type: none"> -What is trial balance -Features of trial balance -Hints for preparation of trial balance -Suspense account 	As per the Institution where trainees are undergoing training.
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	

	14:00-15:15	Final Accounts-Profit & Loss Account -What is Profit &Loss A/C -Trading account -Adjustment of entries -Other income Depreciation, -Treatment of losses -Preparation of trading/manufacturing -P &L account	As per the Institution where trainees are undergoing training.
	15:15 – 15:30	BREAK	
	15:30 – 16:45	Final Accounts-Profit & Loss Account -What is Profit &Loss A/C -Trading account -Adjustment of entries -Other income Depreciation, -Treatment of losses -Preparation of trading/manufacturing -P &L account	As per the Institution where trainees are undergoing training.
	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
WEDNESDAY	10:00-11:30	Final Accounts- Balance Sheet -What is balance-sheet -Assets and liabilities -Format of balance sheet -Preparation of balance sheet -Auditor's Report -Tax Audit Report (44AB of IT Act)	As per the Institution where trainees are undergoing training.
	11:30 - 11:45	BREAK	
	11:45-12:45	Final Accounts- Balance Sheet -What is balance-sheet -Assets and liabilities -Format of balance sheet -Preparation of balance sheet -Auditor's Report -Tax Audit Report (44AB of IT Act)	As per the Institution where trainees are undergoing training.
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Importance of information contained in ITRs Changes in Corporate Act, 2013 and its implication in GST Cost Audit Report and in GST audit and its relevance in PF inspections and report.	As per the Institution where trainees are undergoing training.
	15:15 – 15:30	BREAK	
	15:30 – 16:45	Importance of information contained in ITRs Changes in Corporate Act, 2013 and its implication in GST Cost Audit Report and in GST audit and its relevance in PF inspections and report.	As per the Institution where trainees are undergoing training.

	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
THURSDAY	10:00-11:30	Reading Financial Statements and Data Extraction: Practical Class in which all trainees do the exercise with the faculty and prepare PF assessment report based on required documents	As per the Institution where trainees are undergoing training.
	11:30 - 11:45	BREAK	
	11:45-12:45	Reading Financial Statements and Data Extraction: Practical Class in which all trainees do the exercise with the faculty and prepare PF assessment report based on required documents	As per the Institution where trainees are undergoing training.
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Reading Financial Statements and Data Extraction: Practical Class in which all trainees do the exercise with the faculty and prepare PF assessment report based on required documents	As per the Institution where trainees are undergoing training.
	15:15 – 15:30	BREAK	
	15:30 – 16:45	Reading Financial Statements and Data Extraction: Practical Class in which all trainees do the exercise with the faculty and prepare PF assessment report based on required documents	As per the Institution where trainees are undergoing training.
	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
FRIDAY	10:00-11:30	Study of different annexures of financial statement/balance sheet, other records and preparation of PF Assessment report	As per the Institution where trainees are undergoing training.
	11:30 - 11:45	BREAK	
	11:45-12:45	Study of different annexures of financial statement/balance sheet, other records and preparation of PF Assessment report	As per the Institution where trainees are undergoing training.
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Study of different annexures of financial statement/balance sheet, other records and preparation of PF Assessment report	As per the Institution where trainees are undergoing training.
	15:15 – 15:30	BREAK	
	15:30 – 16:45	Study of different annexures of financial statement/balance sheet, other records and preparation of PF Assessment report	As per the Institution where trainees are

			undergoing training.
	16:45-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
SATURDAY		Preparation for Moving to Next Phase	
SUNDAY		Preparation for Moving to Next Phase	

ANNEXURE-4

iGOT TRAININGS TO BE

COMPLETED BY ALL TRAINEES

**(iGOT CERTIFICATE OF COMPLETION WILL BE CHECKED BEFORE
ISSUING FINAL TRAINING COMPLETION CERTIFICATE)**

IGOT TRAINING TO BE COMPLETED BY TRAINEE DURING

S.NO	IGOT COURSE	TIME
1	A COURSE ON TDS UNDER GST ACT	54M
2	ACCRUAL ACCOUNTING	48M
3	BANK GURANTEES AND THEIR ENCASHMENT	19M
4	BANK RECONCILIATION STATEMENT	37M
5	BASICS OF FINANCIAL ACCOUNTING	25M
6	BASICS OF NATIONAL INCOME ACCOUNTING	1H7M
7	BID PARTICIPATION	21M
8	BILL PASSING, IMPREST ACCOUNTS & AUDIT INSPECTION	50M
9	BUDGET	50M
10	BUDGETARY SYSTEM IN GOVERNMENT	45M
11	BUYER DASHBOARD	15M
12	CASH FLOW STATEMENT	32M
13	CATALOGUE MANAGEMENT	42M
14	COMMON SIZE STATEMENTS	28M
15	COMPARATIVE STATEMENTS	24M
16	CORPORATE VALUATION	1H15M
17	FINANCE AND ACCOUNTS	41M
18	GOVT ACCOUNTING SYSTEM	54M
19	IDENTITY-AUTHENTICATION-AUTHORIZATION-ACCOUNTING	1H40M
20	INFORMATION SECURITY BASICS	1H54M
21	INSURANCE	40M
22	INTRODUCTION TO ECONOMICS	47M
23	INTRODUCTION TO FUNCTIONS AND ORGANIZATION OF ACCOUNTS DEPARTMENT	45M
24	INTRODUCTION TO GEM FOR BUYERS	9M
25	INVOICING AND PAYMENT PROCESS	17M
26	LEAVE TRAVEL CONCESSION (LTC)	1H7M
27	MOTIVATION	1H8M
28	NATIONAL PENSION SYSTEM	20M
29	PAY FIXATION	43 M
30	PAYMENT PROCESS FOR BUYERS	33M
31	PENSIONARY BENEFITS	44M
32	PROCUREMENT OF SERVICES, WORKS AND CONTRACT MANAGEMENT	20H
33	PUBLIC FINANCE UNDER CO-OPERATIVE FEDERALISM	2H
34	PUBLIC PROCUREMENT FRAMEWORK	5H42M
35	PUBLIC PROVIDENT FUND	1H6M
36	RATIO ANALYSIS OF FINANCIAL STATEMENTS	54M
37	REGISTRATION OF BUYERS	14M
38	RISK BASED INTERNAL AUDIT	43M
39	UNDERSTANDING AND RECTIFYING ACCOUNTING ERRORS	34M
40	UNDERSTANDING DEPRECIATION ON ASSETS	37M
41	UNDERSTANDING FINANCIAL POSITION OF AN ORGANIZATION	43M

42	UNDERSTANDING OF CASH BOOK	22M
43	UNDERSTANDING OF DOUBLE ENTRY SYSTEM IN FINANCIAL ACCOUNTING	20M
44	UNDERSTANDING OF SINGLE ENTRY SYSTEM	21M
45	UNDERSTANDING REVENUE RECOGNITION PRINCIPLE	20M
46	UNDERSTANDING THE FORMAT OF FINANCIAL STATEMENTS	1H 13M
47	VENDOR REGISTRATION	20M
48	ANTI-MONEY LAUNDERING	1H12M
49	BUDGET (HINDI)	1H32M
50	DATA DRIVEN DECISION MAKING FOR GOVERNMENT	2H 30M

ANNEXURE-5
CONTROLLER GENERAL OF
ACCOUNTS (CGA) TRAINING
CENTER DETAILS

S.NO	Name	Address	Contact Person & Designation	Contact Number	Email ID
1	Institute of Government Account and Finance (INGAF), New Delhi	Block No. IV. Old JNU Campus, New Delhi-110067	Shri Sanjay Datta, Sr. AO Shri Nitesh Bansal, AAO	011-26175968	facultywingingaf@gmail.com
2	Regional Training Center (RTC), Chennai	A-2, 'C' Block, Rajaji Bhawan, Besant Nagar, Chennai- 600090 044-24900882 044-	Ms. S. Vasumathy, Sr. AO	044-24900882	rtcingafchennai@gmail.com
3	Regional Training Center (RTC), Kolkata	15, R N Mukherjee Road, Kolkata- 700001	Shri Debraj Singha Roy, Sr. AO	033-22622720, 033-22622721	ingafkol@gmail.com

ANNEXURE-6
EPFO TRAINING FACILITIES
ADDRESS FOR BOARDING AND
LODGING

S.NO	NAME	ADDRESS	EMAIL	LANDLINE NUMBER
1	PDNASS, NEW DELHI	30-31, Institutional Area Janak Puri, New Delhi – 110058	natrss@epfindia.gov.in	011- 28520476
2	ZONAL TRAINING INSTITUTE (ZTI), SOUTH ZONE	ZONAL TRAINING INSTITUTE, SOUTH ZONE NO.2, 15TH MAIN ROAD, RANGANATHAN GARDENS,ANNA NAGAR, (TN) CHENNAI - 600 040	ZTI.SOUTH@EPFINDIA.GOV.IN	044- 28380255
3	ZONAL TRAINING INSTITUTE (ZTI), EAST ZONE	ZONAL TRAINING INSTITUTE, EAST ZONE 7 LU HSUN SARANI, (WB) TERRITY BAZAAR, KOLKATA - 700 073	ZTI.EAST@EPFINDIA.GOV.IN	033- 22258227

ANNEXURE-7
JOINING INSTRUCTIONS FOR
TRAINEES

1. INDUCTION COURSE

INDUCTION TRAINING HAS BEEN DESIGNED WITH THE FOLLOWING OBJECTIVES

COURSE OBJECTIVE

1. To enable trainees to understand the strategic vision and future objectives of EPFO.
2. To expose trainees to the ethos of EPFO and tenets of EPF & MP Act and allied schemes.
3. To assist trainees in understanding the importance of the EPFO for the Indian economy on the whole and in the life of members in particular.
4. To develop an in-depth understanding social security system and its importance in mitigating the risk in the life of a member and their families.
5. To sensitize trainees towards the needs and aspirations of members and pensioners.
6. To prepare trainees for “Nirbadh” service delivery to members and pensioners.
7. To instill a passion for service while being empathetic and responsive to the needs of members and pensioners.
8. To nurture the adeptness for understanding and appreciating compliance behaviour of establishment and thus facilitating voluntary compliance.
9. To facilitate in understanding the provisions of EPF & MP Act and the development of skills for detection and penalizing the non-compliance
10. To impart working knowledge of other relevant laws, institutions, general and financial management office administration.
11. To provide technical knowledge in the field of Information Technology including the role of technology in

service delivery, digital forensics, and Information Security.

12. To ensure an all-round and balanced personality development of trainees and inculcate the spirit of excellence and professionalism in their performance and conduct.

13. To instill values of personal and professional integrity, community service, and a high degree of probity in public life.

2. TRAINING PERSPECTIVE

I. VISION

An innovation driven social security organisation aiming to extend universal coverage and ensuring Nirbadh (Seamless and uninterrupted) service delivery to its stakeholders through state-of-the-art technology.

II. MISSION

- To meet the evolving needs of comprehensive social security in a transparent, contactless, faceless and paperless manner.
- To ensure Nirbadh services with multi-locational and auto claim settlement process for disaster proofing EPFO.
- To ensure ease of living for members and pensioners, and ease of doing business for employers by leveraging Government of India's technology platforms for reaching out to millions.

3. CONDUCT, RULES AND REGULATIONS

I. GENERAL CONDUCT

OTs are expected to work hard to attain the technical competence and knowledge required for their jobs; participate whole-heartedly in curricular and co-curricular activities; respect rules, norms and conventions of the Academy and the Service at large; and make deliberate efforts to develop oneself into an outstanding officer and also make meaningful contributions in developing the Academy into a centre of excellence through purposeful involvement in social work and other enriching activities. The OTs are required to maintain the highest standards of discipline and personal conduct throughout the period of training; both within and outside the Academy. They must observe punctuality in attending physical activities, lectures, tutorials, cultural events, sports activities, outdoor visits, social functions, formal and informal gatherings.

2. Community life constitutes an important part of training. OTs must exhibit officer-like conduct in classrooms and elsewhere like hostel, mess, auditorium, library, indoor stadium, swimming pool, etc. in conformity with the Central Civil Services (Conduct) Rules, 1964. Officer-like conduct implies high standards of social behaviour, courtesy, dignity, decorum, integrity and personal hygiene. **Smoking and consumption of alcohol are strictly prohibited in the campus.** As a consideration towards fellow-officers, OTs are expected not to play loud music or speak very loudly in their rooms, lounges and corridors. They are expected to always carry their identity cards. **The Officer Trainees must always wear lapel cards while attending classes & official functions and events.**

II. CONDUCT IN CLASS

OTs should **arrive in classrooms at least five minutes before the scheduled time and take their pre-assigned seats.** They are expected to come prepared for each class by studying the reading material, if any, given in advance by the faculty members. OTs are encouraged to participate actively in the discussions in the class, express their views, seek clarifications or raise pertinent questions without engaging in long drawn or protracted arguments. Difference of opinions, if any, should be aired in an unoffending and subtle manner, particularly, in the cases of guest speakers.

III. CONDUCT IN HOSTELS

Officer Trainees are expected to behave decently in the hostels at all times. Shouting, loud music, noisy parties / revelry must be avoided as it is a source of inconvenience and nuisance to others. As a consideration to other residents in the hostels, music after 2200 Hrs is to be heard only through ear-phones.

2. Keeping or consuming alcohol in the hostels is prohibited. Inebriated conduct will result in disciplinary action.

3. It is also important to use the allotted hostel rooms properly. Because it is mandatory to obtain NoC for infrastructure on returning back the allotted rooms. Any restoration cost to be incurred by EPFO to make the rooms habitable by the next allottee shall be recovered from the previous allottee.

4. DRESS CODE

OTs are expected to dress up well in neat attires. They should not appear unkempt or slovenly. The OTs are expected to observe the following dress code on formal occasions like ceremonies for course inaugurations or valedictions, national festivals like Independence Day and Republic Day, and on other occasions declared as formal by the Academy:

2. Gentlemen OTs: Black/Dark coloured Buttoned-up suits/similar formal attire and foot wear comprising black shoes and dark coloured socks.

3. Lady OTs: The decent coloured Saree & footwear comprising shoes or sandals.

4. In classrooms, OTs may wear shirt and trousers or safari suits along with leather Brown/Black shoes, while lady OTs may wear sarees or salwar suits with shoes or sandals. Wearing of Lapel card is compulsory in class rooms. **Casual attires including jeans, T-shirts, sneakers etc. are not permitted in classrooms, or in administrative block.** Sneakers, sports shoes, can be worn only while doing physical activities. Use of bathroom slippers is restricted to hostel rooms only.

5. Physical Activity sessions: OTs are required to wear prescribed Academy T-shirts/Track Suits and shorts or track-suits with shoes/sneakers and socks while doing physical activity. Lady OTs are expected to wear Academy track-suits with canvas shoes/sneakers and socks.

6. OTs are required to be decently attired in the Officers' Mess. In the Indoor Sports Complex footwear like sports or canvas shoes maybe worn but slippers/chappals are not allowed.

5. LEAVE OF ABSENCE

OTs are ordinarily not granted leave of absence individually, except in compelling circumstances like medical or other emergencies. However, block leave is granted at appropriate intervals, when the whole batch is allowed to proceed on leave for a specified period. Requests for individual leave of absence on grounds of compelling circumstances will be considered by the Course Director/Local Course Co-ordinator on a case-to-case basis. It must be borne in mind that usually no leave of absence is granted during tours/field training programmes like On Job Trainings, Industry visits, visits to RO/DO/ZO/NDC etc. for marriage of self/dependents or on any other grounds.

2. OTs absenting themselves from duty, without leave of absence or overstaying beyond the period for which leave has been sanctioned etc. is an act of indiscipline and may lead to disciplinary action. Repeated instances of unauthorized absence can result in extension of probation or discharge from the Service.

3. For going out of station during holidays, the OTs must obtain, well in advance written permission to leave the headquarters. Any unauthorized absence in this regard would be viewed seriously.

6. MESS ETIQUETTE

I. GENERAL RULES:

1. EPFO Officers Mess is managed by Officer Trainees themselves through a Committee elected from amongst themselves. Every Officer Trainees is a member of the mess and shares equal responsibility to make dining experience in the Officers' Mess the best one for all whosoever dines in.
2. Entry into the Officers' Mess is restricted to both serving and retired EPFO Officers and their family members and guests, faculty of EPFO, participants of in-service courses / seminars / workshops in EPFO, and any other special invitees.
3. Officer Trainees are required to strictly adhere to the mess timings.
4. Officers Trainees must always be in queue while taking food in the mess. They should show due courtesy towards senior officers, guests and also to their fellow Officer Trainees visiting the mess.
5. Courtesy and consideration is to be shown to all colleagues during the meals.
6. Officer Trainees must keep their used plates and glasses at the demarcated place after taking their meals.
7. Officer Trainees should maintain decency and decorum while in the dining area and observe table manners while eating and using cutlery. While in conversation, be polite and do not interrupt a person who is talking.
8. Officer Trainees appointed as escort officers must receive their guests at the entrance of the mess and remain in attendance throughout. They are expected to look after their guests and to introduce them to other Officer Trainees and faculty members who are in proximate distance. On conclusion of the meals, the escort officers are expected to see their

guests off. Courtesy should be shown towards guests and dining area designated for them should not be disturbed.

9. It is mandatory for Officer Trainees to have their food in the dining hall of the Mess. Room service is provided only in exceptional circumstances like illness etc.

10. During formal breakfast / lunch / dinner with dignitaries, senior officers and faculty members, the Officer Trainees should take care of the following points:

A. Every Officer Trainees is a host. She/he is expected to be present 10 minutes before the guests arrive to receive them and to see that no guests is left unattended to. Officer Trainees should not leave the mess until all the guests have left.

B. The Officer Trainees are expected to rise and wish when the dignitaries / senior officers or faculty approach or pass through the tables where they are seated. No Officer Trainees should commence his meal before the chief guest. In case of buffet lunches and dinners, the officer Trainees should allow all the dignitaries, senior officers and faculty members to commence their meals and thereafter they should pick-up their plates. If some counter is earmarked for the senior officers, then the Officer Trainees should avoid using that counter.

C. Officer Trainees must not monopolize the dignitary / senior officers / guests or leave him / her abruptly. Officer Trainees must request to be excused when he / she leaves the dignitary / senior officers / guests.

II. DRESS CODE:

Dressing well is a sign of good manners and a reflection of your personality. The dress tells who you are before you speak. Whenever dining in the Officers' Mess, every person needs to be appropriately dressed.

Ceremonial Occasions:

Whenever breakfast / lunch / dinner / high tea follows ceremonial occasions where the Officer Trainees are required to wear formal dress like Bandh Gala /Safari-Suit/Formal Attire/Saree, they are required to attend the breakfast / lunch / dinner / high tea in the same ceremonial dress.

Formal lunches and dinners:

GENTLEMEN: Formal shirt and trousers with formal shoes

LADIES: Saree / Western business suit with formal footwear

Working Days & Informal Lunches / Dinners:

GENTLEMEN: Formal shirt and formal trousers with shoes / sandals

LADIES: Saree/Salwar Kameez/Churidaar kurta/Western formals with sandals/Chappals/Shoes.

Saturdays / Sundays / Holidays:

GENTLEMEN: Shirt/T-shirt with collar and jeans/trousers with shoes/sandals.

LADIES: Saree / Salwar Kameez / Churidaar Kurta / Western wear / Jeans & T-shirts with sandals / chappals/ shoes.

Special Occasions:

On special occasions when breakfast / lunch / dinner is hosted during cultural events / festivals apart from the dress code prescribed for formal occasions, the Officer Trainees can dress up in decent ethnic wear.

Officer Trainees are **PROHIBITED** from entering mess in round neck T-shirt (Male OTs), track suits, shorts, pajamas or other indecent apparel and bathroom slippers / sneakers.

Miscellaneous

1. Officer Trainees should be polite while dealing with the mess workers. They should not use intemperate language or conduct themselves in a manner not befitting an officer. Any misdemeanour on the part of the mess workers should be reported to the Local Course Coordinator for necessary action.
2. The Officer Trainees are required to avoid spillage and wastage of food. In case of spillage, they are expected to get it cleared before they leave the mess.
3. The Officer Trainees should take care of the furniture and cutlery in the mess. They should not disturb the arrangement of any furniture in the mess.
4. Any Officer Trainees bringing his / her personal guest is to inform the mess manager and also make entry in the register kept for this purpose.
5. During formal lunches and dinners personal guests of Officer Trainees are not allowed unless specifically invited.
6. All the Officer Trainees are expected to follow the table

manners mentioned below. During their stay experts from hospitality industry will take sessions on this.

7. DOs & DON'Ts

I. DO:

- wear your name tags during working hours and in the mess on formal/informal occasions
- maintain punctuality in all training activities i.e. 10 minutes before all scheduled Activities
- occupy seats assigned to you in classrooms 5 minutes before the arrival of faculty
- observe etiquette and courtesy in dealings with faculty, staff and each other
- consult your Counsellor in matters - personal or official - where you are doubtful or need guidance

II. DO NOT:

- Do not mark proxy attendance
- smoke at any public / common place in the campus
- entertain or house any pet animals in the hostel or in your room
- park Personal Vehicles in the campus without permission.

III. PROHIBITED:

- possession/ carrying weapons/ firearms in the Academy
- keeping or consuming intoxicating drugs / alcoholic drinks in the campus