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**EMPLOYEES' PROVIDENT FUND ORGANISATION**

*Ministry of Labour & Employment, Govt. of India*

*No.14, Bhavishya Nidhi Bhavan, Bhikaiji Cama Place, New Delhi 110 066*

Telephone 011-26179503

No. Welfare 2(1)23<sup>rd</sup> meeting/2013/1674

Dated 9-5-2013

10 MAY 2013

To

All Regional Provident Fund Commissioners,  
President, Regional Staff Welfare Committee,  
(including RPF(ASD) Headquarters).

**Subject : Minutes of 23<sup>rd</sup> meeting EPF Central Staff Welfare Committee  
held on 26-4-2013.**

Sir,

I am directed to forward herewith a copy of the minutes of the 23<sup>rd</sup> meeting of the Central Staff Welfare Committee held at Head Office, New Delhi on 26-4-2013 duly approved by the Central Provident Fund Commissioner and President, Central Staff Welfare Committee for information and necessary action. Your comments, if any, may please be intimated.

Please acknowledge the receipt.

(This issues with the approval of Central Provident Fund Commissioner).

Yours faithfully,


  
(Uday Baxi)

Regional Provident Fund Commissioner (HRM)  
Secretary, EPF Central Staff Welfare Committee.

Encl.: As above

Copy to :

1. All members of EPF Central Staff Welfare Committee.
2. All members of EPF Central Sports Promotion Board.
3. All Officer-in-Charge, SROs.
4. All Additional Central P.F. Commissioners.
5. Chief Vigilance Officer.
6. FA & CAO.
7. Director (NATRSS).
8. All Dy. Directors Vigilance/Audit/Hindi.
9. All Zonal Training Institutes.
10. All Officers in Head Office.
11. All Zonal Audit Parties.
12. Secretary General, All India EPF Staff Federation.
13. Secretary General, All India Officers Association.
14. Dy. Director (OL) with the spare copy for Hindi Version.
15. RPF, NDC with the request to upload the same on EPF Website.

  
(Harish Makhija)  
Welfare Officer &  
Assistant Secretary, CSWC



**Employees' Provident Fund Organization**  
**(Ministry of Labour, Govt. of India)**  
**Head Office**  
**Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place,**  
**New Delhi-110 066.**

**MINUTES OF THE 23<sup>rd</sup> MEETING OF THE EPF CENTRAL STAFF WELFARE COMMITTEE (EPF STAFF WELFARE FUND).**

**Date** 26-4-2013

**Time** 3.00 p.m.

**Venue** Employees' Provident Fund Organization, Head Office, New Delhi.

**PRESENT**

| S. No. | Name & Designation                               | Attended meeting in the Capacity of |
|--------|--|-------------------------------------|
| 1      | Shri Anil Swarup, IAS, CPFC                      | President                           |
| 2      | Shri R.K. Kukreja, Addl. CPFC                    | Vice-President                      |
| 3      | Shri Sanjay Kumar, FA & CAO/CVO                  | CVO (Member)                        |
| 4      | Shri Abhay Ranjan, RPFC(F&A)                     | FA& CAO (Member)                    |
| 5      | Shri Uday Baxi, RPFC(HRM)                        | Secretary                           |
| 6      | Shri M.K. Srivastava, APFC(Banking)              | Treasurer                           |
| 7      | Shri Harish Makhija, A.D.(Audit)/Welfare Officer | Assistant Secretary                 |
| 8      | Shri Kumar Rohit, RPFC(ASD)                      | Member                              |
| 9      | Shri Vijay Sharma, Secretary General, AIEPFSF    | Member                              |
| 10     | Shri Shankar Pathak RPFC(I) Thane                | Member                              |
| 11     | Shri K. Prasant, RPFC(II) Kerala                 | Member                              |
| 12     | Shri Rajesh Pandey, RPFC(Bihar)                  | Member(EZ)                          |
| 13     | Smt. V.D. Desai, Enf. Officer(Surat)             | Member(WZ)                          |
| 14     | Shri Sunil Kumar Taura, Accounts Officer         | Member(NZ)                          |
| 15     | Shri Manzoor Ahmed, Sr. SSA                      | Member(SZ)                          |

At the outset, the Secretary, EPF Central Staff Welfare Committee welcomed the President and all the members of the Committee. This was followed by introduction of participants. Thereafter, agenda items were taken up for discussions as detailed below:

  
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**5.3 Whether Staff Recreation Club can arrange family excursion trips/Picnic etc. What should be the amount to be subsidized?**

The Committee was informed that the permissible amount under the GRF 215 is very less. Therefore, there is a need to allow the employee and family for excursion and the expenditure can be debited under the budget head "Other Activity". The President while agreeing to the proposal expressed that the modalities may be finalized to sanction a specific amount and come out with a proposal through the file. Welfare Section to examine the matter.

**5.4 The amount Rs. 10,000/- for Ladies Common Room should be increased.**

The amount has been raised from Rs. 10,000/ to Rs. 13,000/- and it will automatically be increased after every two years @ 10% till further decision.

**5.4(a) The Amount for Medical Health check up for employee and spouse should be increased up to Rs. 4,500/- for medical checkup per individual.**

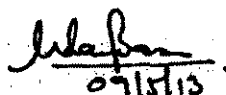
The Committee did not approve the proposal. However, the Committee advised to take the facility of the new Health Check up Scheme launched by Central Govt. Health Scheme for its employees having the age of 40 years and above. Till such time the present practice will be continued.

**6.1 Death Relief Fund in natural death to be increased to Rs. 2.50 Lakh.**

The amount of Death Relief Fund in case of Natural Death has been raised by the Committee. Now the amount of Death Relief Fund in case of natural death will be Rs. 2.50 lakh w.e.f. 1-4-2013 instead of Rs. 2.00 lakh. It will automatically be increased after every two years @ 10%.

**6.1(a) Death Relief Fund in case of accidents/Cancer/Heart Attack/Brain Hemorrhage be increased from 2.50 lakh to Rs. 3.00 lakh with 10% increase after every two years.**

The Committee decided that the amount will be determined on the basis of 10% increase after every two year from the date of implementation of previous decision (i.e. 20<sup>th</sup> Meeting of EPF Central Staff Welfare Committee held on 6-2-2009 and minutes circulated on 13-2-2009). Accordingly the amount of Death Relief Fund payable in case of death due to Accidents/ Cancer/ Heart Attack and Brain Hemorrhage will be Rs. 3,00,000/-(10% increase) w.e.f. 1-4-2013 as per proposal.

  
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**ITEM NO. 1**

**Confirmation of Minutes of the 22<sup>nd</sup> meeting of Central Staff Welfare Committee held on 9-4-2012.**

The minutes of the 22<sup>nd</sup> meeting of EPF Central Staff Welfare Committee held on 9-4-2012 circulated vide Office letter No. Welfare 2(1)22<sup>nd</sup> meeting/2011-2012/2214 dated 2-5-2012 were confirmed.

**ITEM NO. 2**

**Action taken report on the decisions of the last meeting held on 9-4-2012:**

The Committee noted the action taken on the decisions in the last meeting

**ITEM NO. 3**

**Report of the Secretary, EPF Central Staff Welfare Committee on the Welfare Activities as on 31-3-2013.**

The Secretary presented the report. The EPF Central Staff Welfare Committee noted the contents and expressed satisfaction on the work done in the field of Welfare Activities.

**ITEM NO. 4**

**Note on Receipt and Payment Accounts of EPF Central Staff Welfare Committee for the year 2011-2012.**

The EPF Central Staff Welfare Committee approved the Receipt and Payment Accounts for the year 2011-2012

**ITEM NO. 5**

**Consideration of the proposals and suggestion received from various Regional Staff Welfare Committees, Welfare Officer and Individuals to be considered by the EPF CSWC.**

**5.1 Whether the financial assistance should be limited to employee & spouse only or it should be extended to children up to the age of 25 years.**

The Committee unanimously approved the proposal. The Financial Assistance now will be given to the Employee, Spouse and to the children up to the age of 25 years.

  
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6.2 **Power of Financial Assistance is to be increased up to Rs. 2.00 Lakh to be sanctioned by the President EPF Central Staff Welfare Committee in case of major illness like Cancer, Heart Surgery, Kidney transplantation, major accidents etc.**

The committee considered the proposal and raised the present ceiling of financial assistance in case of major illness like Cancer, Heart Surgery, Kidney transplantation, major accidents etc. from Rs. 75,000/- to Rs. 1,50,000/-. The financial assistance will be given up to Rs. 1,50,000/- w.e.f. 1-4-2013 on need basis in each case.

**Item No. 7**

i) **Any other item with the permission of the Chair.**

Smt. V.D. Desai, Enf. Officer Member West Zone (Surat) proposed that an amount of Rs. 20,000/- may be sanctioned to celebrate Women's Day on 8<sup>th</sup> March every year.

The Committee approved the said proposal. The amount will be payable to all Regional Offices/Sub-Regional Office and the amount will be debited from the budget head "Other Activity".

While reviewing the Welfare Activities, the President desired that there should be a proper Canteen in each Office. He further desired that all the Regional P.F. Commissioners, In Charge of the Regions shall examine and send the comprehensive proposal to the Head Office in this regard.

ii) **Scholarship and Book Award.**

The Committee decided that the amount will be determined on the basis of 10% increase after every two year from the date of implementation of previous decision (i.e. 20<sup>th</sup> Meeting of EPF Central Staff Welfare Committee held on 6-2-2009 and minutes circulated on 13-2-2009). Accordingly the amount payable in case of Scholarship and Book Award will be as follows :

**Scholarship**

| Existing             |         |                | Approved             |         |                |
|----------------------|---------|----------------|----------------------|---------|----------------|
| Base                 | %       | Quantum        | Base                 | %       | Quantum        |
| 12 <sup>th</sup>     | 80      | Rs. 500/- p.m. | 12 <sup>th</sup>     | 80      | Rs. 600/- p.m. |
| Continuance          | 65      | Rs. 500/- p.m. | Continuance          | 65      | Rs. 600/- p.m. |
| 65% Science          | 65      | Rs. 500/- p.m. | 65% Science          | 65      | Rs. 600/- p.m. |
| MBBS/BDS             | Passing | Rs. 500/- p.m. | MBBS/BDS             | Passing | Rs. 600/- p.m. |
| 65% in Arts/Commerce | 65      | Rs. 600/- p.m. | 65% in Arts/Commerce | 65      | Rs. 700/- p.m. |
| Science              | 65      | Rs. 600/- p.m. | Science              | 65      | Rs. 700/- p.m. |

*M. B. Desai*  
09/5/13

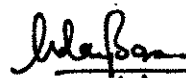
## BOOK AWARD

| Existing         |     |          | Approved         |     |          |
|------------------|-----|----------|------------------|-----|----------|
| Base             | %   | Quantum  | Base             | %   | Quantum  |
| 10 <sup>th</sup> | 80% | Rs. 1500 | 10 <sup>th</sup> | 80% | Rs. 1800 |
| 12 <sup>th</sup> | 80% | Rs. 1500 | 12 <sup>th</sup> | 80% | Rs. 1800 |

While discussing the issues related to Guest Houses/Holiday Homes the President, EPF Central Staff Welfare Committee decided the following:

- 1) The Guest House of Regional Office, Delhi (South) Dwarka be made operational within 3 months.
- 2) All the Regional Commissioners should send the list of the Officers who are staying in the Guest Houses for more than One month. The list is to be furnished to Head Office by 31<sup>st</sup> May, 2013.
- 3) All the Regional Commissioners may explore the possibility of providing accommodation with the Hotels to visiting Officials as per their entitlement and report to Head Office for examining the proposals.
- 4) The Regional Provident Fund Commissioner, Himachal Pradesh should send the comprehensive proposal regarding reviving of Holiday Home at Shimla including eviction of present premises and exploring the possibility of hiring new accommodation.
- 5) Welfare Section to explore the possibility of opening of Holiday Home at Katra and to contact with Jammu Kashmir Tourism Development Corporation.
- 6) The proposal moved by **Shri Rajesh Pandey, RPFC member (East Zone)** regarding opening of Holiday Home at Bodh Gaya was principally approved with the condition that instead of earmarking the rooms (Full time) the same may be procured on need basis.
- 7) On the proposal to induct General Secretary of the Local Unions to be the member of Local committees, the Committee decided that the General Secretary of Staff Union may be invited as Special invitee in the meeting of Regional Staff Welfare Committee.

The meeting ended with vote of thanks to the Chair.

  
09/5/13