

**ADMINISTRATIVE ARRANGEMENT  
FOR THE IMPLEMENTATION OF THE AGREEMENT BETWEEN JAPAN AND  
THE REPUBLIC OF INDIA ON SOCIAL SECURITY**

In accordance with subparagraph (a) of paragraph 1 of Article 19 of the Agreement between Japan and the Republic of India on Social Security, signed at Tokyo on November 16, 2012, the competent authorities of Japan and India have decided upon as follows:

**PART I  
GENERAL PROVISIONS**

**Article 1  
Definitions**

1. For the purposes of this Administrative Arrangement, "Agreement" means the Agreement between Japan and the Republic of India on Social Security, signed at Tokyo on November 16, 2012.
2. Any other term used in this Administrative Arrangement will have the same meaning given to it in the Agreement.

**Article 2  
Liaison Agencies**

1. In accordance with subparagraph (b) of paragraph 1 of Article 19 of the Agreement, the following are designated as liaison agencies:
  - (a) for Japan:
    - (i) for the National Pension and for the Employees' Pension Insurance to the extent that the Category I insured persons under the Employees' Pension Insurance are concerned, the Minister of Health, Labour and Welfare and the Japan Pension Service;
    - (ii) for the Employees' Pension Insurance to the extent that the Category II insured persons under the Employees' Pension Insurance are concerned,

- the Federation of National Public Service Personnel Mutual Aid Associations;
- (iii) for the Employees' Pension Insurance to the extent that the Category III insured persons under the Employees' Pension Insurance are concerned,  
the Pension Fund Association for Local Government Officials; and
- (iv) for the Employees' Pension Insurance to the extent that the Category IV insured persons under the Employees' Pension Insurance are concerned,  
the Promotion and Mutual Aid Corporation for Private Schools of Japan;
- (b) for India:  
the Employees' Provident Fund Organisation.

2. For the purpose of application of this Administrative Arrangement, Employees' Provident Fund Organisation may communicate with the Japan Pension Service regarding any Japanese pension systems.

## PART II PROVISIONS CONCERNING THE APPLICABLE LEGISLATION

### Article 3 Certificate of Coverage of Employed Persons

1. If the legislation of a Contracting State applies to an employee pursuant to Article 7, Article 8 or Article 10 of the Agreement, the liaison agency of that Contracting State, upon request of the persons concerned, will issue a certificate stating that the employee is subject to the legislation of that Contracting State and indicating the duration for which the certificate will be valid. The certificate will be evidence that the employee is exempt from the legislation on compulsory coverage of the other Contracting State.
2. If the legislation of a Contracting State applies to a civil servant (including a person treated as a civil servant in the legislation of that Contracting State wherever the term is used herein) pursuant to paragraph 2 of Article 9 of the Agreement,  
in relation to Japan,  
the liaison agency of Japan, upon request of the persons concerned, will issue a certificate stating that the civil servant is subject to the legislation of Japan and

in relation to India,  
the posting order issued by the Central or State Government, as the case may be, will be evidence that the civil servant is subject to the legislation of India.

Therefore, the certificate of coverage in case of a civil servant from Japan' and the posting order in case of a civil servant from India, will be evidence that the civil servant is exempt from the legislation on compulsory coverage of the other Contracting State.

3. If further exemption of an employee from the legislation of the Contracting State where he/she works is granted in accordance with paragraph 2 of Article 7 of the Agreement, the further exemption period will not exceed three years in principle.

### **PART III**

#### **PROVISIONS CONCERNING BENEFITS**

##### **Article 4**

##### **Applications, Appeals and Declarations and Other Necessary Information**

1. If a competent authority or competent institution of a Contracting State receives an application for a benefit, an appeal or any other declaration under the legislation of the other Contracting State, it will, through its liaison agency, without delay, send that application, appeal or declaration to the liaison agency of the other Contracting State, indicating the date on which it has been received.
2. With respect to an application, the competent institution of the first Contracting State will, through its liaison agency, provide the liaison agency of the other Contracting State with a form which will indicate the periods of coverage completed under the legislation of the first Contracting State, which may be necessary for the competent institution of that other Contracting State to determine entitlement to benefits.
3. The competent institution of the first Contracting State will, through its liaison agency, upon the request of the liaison agency of the other Contracting State, without delay, furnish the liaison agency of that other Contracting State with a form which will indicate the periods of coverage completed under the legislation of the first Contracting State which may be necessary for the competent institution of that other Contracting State to determine entitlement to benefits.
4. The personal information regarding an individual contained in the application will be checked by the liaison agency of the first Contracting State by confirming that the

information is corroborated by documentary evidence. The type of information to which this paragraph applies and any associated procedures will be mutually decided upon by the liaison agencies of the Contracting States.

5. In addition to the application and information referred to in paragraphs 1, 2 and 3, the liaison agency of the first Contracting State will send the liaison forms, of which the format will be in the Japanese, Hindi and English languages, mutually decided upon, to the liaison agency of the other Contracting State.

## **PART IV MISCELLANEOUS PROVISIONS**

### **Article 5 Exchange of Statistics**

The liaison agencies of the Contracting States will exchange statistics each year regarding the certificates issued under paragraph 1 of Article 3 of this Administrative Arrangement and the payments which each has made under the Agreement, including the number of beneficiaries and total amount of benefits by the benefit types. These statistics will be furnished in a form to be decided upon by the liaison agencies of the Contracting States.

### **Article 6 Forms and Detailed Procedures**

The liaison agencies of the Contracting States will mutually decide upon the forms and detailed procedures necessary to implement the Agreement in cooperation with the competent authorities.

### **Article 7 Entry into Effect**

1. This Administrative Arrangement will take effect on the date of entry into force of the Agreement and will remain in effect while the Agreement remains in force.
2. The competent authorities may notify each other, in writing, of changes in the names of the liaison agencies without the need to modify this Administrative Arrangement.

DONE in duplicate this 9 day of JUNE, 2016, in the English language.

FOR THE COMPETENT AUTHORITIES  
OF JAPAN

坂口 拓也

National Police Agency

吉川 浩民

Ministry of Internal Affairs and  
Communications

芥生 太郎

Ministry of Finance

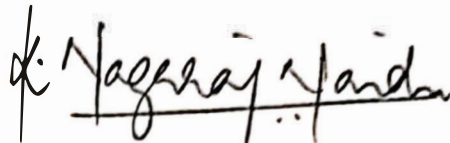
大路 正浩

Ministry of Education, Culture,  
Sports, Science and Technology

阿萬 哲也

Ministry of Health, Labour and  
Welfare

FOR THE COMPETENT AUTHORITY  
OF THE REPUBLIC OF INDIA



Investment and Technology Promotion &  
Energy Security Division  
Ministry of External Affairs