



सत्यमेव जयते

कर्मचारी भविष्य निधि संगठन  
**Employees' Provident Fund Organisation**  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

**मुख्य कार्यालय/Head Office**

प्लेट ए , ग्राउंड फ्लोर, ब्लॉक-II, ईस्ट किदवई नगर, नई दिल्ली-110 023  
Plate A, Ground Floor, Block II, East Kidwai Nagar, New Delhi-110 023

**Website: www.epfindia.gov.in, www.epfindia.nic.in**



No. A-12011/8/2022-HRM-VII/E53164

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Dated: 21 JUN 2024

**OFFICE ORDER**

**Subject: Offer of appointment to the post of Junior Analyst in Employees' Provident Fund Organisation on deputation basis.**

Following officials are hereby issued an offer of appointment for the post of Junior Analyst in Employees' Provident Fund Organisation in Level-7 of the Pay Matrix [Pay Band-2 Rs.9300-34800 with Grade Pay Rs. 4600/-(pre-revised)] on deputation basis initially for a period of three years from the date of joining the post of Junior Analyst.

S. No	Name of the official(s)	Designation	Present place of posting
1.	Gyan Gaurav Chand	Section Supervisor	RO, Delhi (South)
2.	Parag Surve	Sr SSA	RO, Powai

2. The terms and conditions of appointment on deputation are as follows: -
- The terms and conditions of deputation will be governed by O.M. No. 2/229/91-Estt./(Pay II) dated 05.01.1994, O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 and other instructions / Memorandum issued by Ministry of Personnel, Public Grievances and Pension, Department of Personnel & Training, Government of India from time to time.
  - The posting of the official(s) as Junior Analyst shall be at **EPFO, Head Office, New Delhi**. However, the official(s) may be transferred to any other EPFO office location on administrative grounds.
  - The appointment order will be issued once the written consent of the concerned official(s) is received accepting the terms and conditions of offer of appointment subject to clearance from Vigilance/DAR.
  - S/he will be entitled to TA/DA and joining time as per rules.
  - On expiry of three years from the date of joining the post, the deputationist official will be deemed to have been relieved on the date of expiry of the deputation period unless the Competent Authority has with requisite approvals, extend the period of deputation in writing, prior to the date of its expiry.
  - In the event of the official overstaying for any reason whatsoever, s/he is liable for disciplinary action and other adverse consequences which would include that the period of unauthorized overstay shall not count against service for the purpose of pension and that any increment due during the period of unauthorized overstay shall be deferred with cumulative effect, till the date on which the officer rejoins his/her parent cadre.

3. If the above terms and conditions are acceptable, the above officials may send written consent through proper channel alongwith latest Vigilance Clearance Certificate to this office within **10 days** of receipt of this offer of appointment.

**[This issues with the approval of the Competent Authority]**



**(AJAY K MEHRA)**  
**Additional CPFC, Recruitment Division**

To

**All concerned officials**  
**[Through: Concerned EPFO Office]**

**Copy to (Through EPFO website)-**

1. P.S to Central P.F Commissioner.
2. PS to FA & CAO/CVO/All Addl. CPFCs (HQ)(Head Office & Zones)/ Director, PDNASS.
3. All Addl. CPFCs Head Office/Zones.
4. Chief Engineer/Chief Information Security Officer.
5. All RPFC-in-charge (RO) including RPFC-I (ASD).
6. All Officers in Head Office.
7. All Deputy Director (Vigilance)/ Zonal Audit Parties.
8. RPFC (NDC)- for uploading the order in the website.
9. All ZTIs/Sub-ZTI.
10. Secretary General, EPF Officers' Association, Ludhiana.
11. Hindi Section for Hindi version.



**(DEEPAK ARYA)**  
**RPFC-II, Recruitment Division**